



# Hitchcock County Board Minutes



Hitchcock County Board of Commissioners

Trenton, Nebraska  
November 14<sup>th</sup>, 2016

A meeting of the County Board of Commissioners of Hitchcock County, Nebraska was held at the Hitchcock County Courthouse Commissioner's Room, 229 East D Street, Trenton, Nebraska on Monday, the 14<sup>th</sup>, day of November, 2016 commencing at 8:00 o'clock a.m. Present were Chair Scott McDonald, Vice Chair Ron Wertz, Commissioner Paul Nichols, County Clerk Margaret Pollmann and County Attorney, D. Eugene Garner. Notice of the meeting was given in advance thereof by publication in the Hitchcock County News, the designated method for giving notice. Board agendas are posted on the County's website [www.hitchcockcounty.ne.gov](http://www.hitchcockcounty.ne.gov). Notice of the meeting was given to the Chair and all members of the Board. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public. The Open Meetings Act was available for review and Chair indicated the location of such copy in the room where the meeting was being held.

Member Nichols moved to approve the consent agenda consisting of the following items: 1. Approval of November 14<sup>th</sup>, 2016 agenda. Member Wertz seconded the motion and after consideration the following members voted in favor of said motion: McDonald, Nichols, and Wertz. Motion carried.

Asphalt milling and resurfacing quotes on Road 713 were reviewed and considered. One quote was received.

One informal quote for services and materials in relation to asphalt milling/resurfacing work to approximately 12,000' of Road 713 commencing at its intersection with Highway 25 continuing east along the north line of Sections 11 and 12, Township 2 North, Range 33 West, and Section 7, Township 2 North, Range 32 West, of the 6<sup>th</sup> P.M. Hitchcock County, Nebraska, including, traffic control (including basic signage and flagging), cold milling of 1" (approximately 29,333 SY), and 1½ overlay of asphalt type "SPR" (approximately 2500 tons) was received. The notice for informal quotes was duly published and posted as follows: Posted on Hitchcock County's Website on November 7<sup>th</sup>, 2016; Published in the Hitchcock County News which was available to the public on November 9<sup>th</sup>, 2016; Published in the McCook Daily Gazette on November 10<sup>th</sup>, 2016.

Member Wertz moved to enter into a special purchase of services and materials in relation to asphalt milling/resurfacing work to approximately 12,000' of Road 713 commencing at its intersection with Highway 25 continuing east along the north line of Sections 11 and 12, Township 2 North, Range 33 West, and Section 7, Township 2 North, Range 32 West, of the 6<sup>th</sup> P.M. Hitchcock County, Nebraska, including, traffic control (including basic signage and flagging), cold milling of 1" (approximately 29,333 SY), and 1½ overlay of asphalt type "SPR" (approximately 2500 tons) with Paulsen Inc. in the total sum of \$138,033.10 in accordance with the informal quote dated November 7<sup>th</sup>. Member McDonald seconded the motion and after consideration, the following members voted in favor of the motion: Nichols, Wertz and McDonald. Motion carried. Chair McDonald signed and dated the informal quote so that work could commence this date.

Joining the meeting were Property Tax Administrator, Ruth Sorensen, Staff Assistant, Cyndy Hermsen, and Tax Specialist Senior, Pat Albro. Attorney Garner advised as to recount statutes and discussion was held on the same. Mrs. Sorensen advised that Multi-County Information and Programing Services (MIPS), which is the current software provider for the assessment function in Hitchcock County, indicated that until election results had been certified by the Hitchcock County Canvassing Board, login and passwords to any and all computers, software programs and similarly protected County systems, supported by MIPS could not be released by MIPS.



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Clerk Pollmann advised that the canvass of the 2016 General Election was completed on November 10<sup>th</sup>, 2016. Discussion was held on the upcoming hearings before the State Tax Commissioner.

Administrator Sorensen advised as to who will be staffing the Hitchcock County Assessor's office and asked that the board appoint Pat Albro as "acting" Assessor to conduct necessary business until such time as applications are taken and an Assessor appointed. The two current Hitchcock County Assessor employees will continue employment with Hitchcock County and employee/employment related issues shall be addressed by the County Board. Their time sheets shall be submitted as in the past and requests for time off or extended time off shall be requested through the board chair and be pursuant to the Hitchcock County Employee Handbook. Until such time as an Assessor is appointed, said employees shall advise the County Clerk's office as to sick leave absences.

Member McDonald moved to authorize and direct MIPS to provide login and passwords to any and all software programs and similarly protected County systems, supported by MIPS, to the Nebraska Department of Revenue, Property Tax Administrator and staff. Member Nichols seconded the motion and after consideration, the following members voted in favor of the motion: Wertz, McDonald and Nichols. Motion carried.

Member Nichols moved to authorize and direct GIS to provide login and passwords to any and all software programs and similarly protected County systems, support by GIS, to the Nebraska Department of Revenue, Property Tax Administrator and staff. Member McDonald seconded the motion and after consideration, the following members voted in favor of the motion: McDonald, Wertz and Nichols. Motion carried.

Discussion held on the November 2016 payroll and insurance benefit of Marlene Bedore. Attorney Garner advised as to lack of statutory reference on the issue.

Amy Frederick inquired as to notices and legal publications of the assessor's office being placed in the Hitchcock County News. It was the consensus of the board that future notices would be published in the Hitchcock County News.

The Treasurer was in receipt of \$7.50 from NE Technology & Teleco for 911 surcharges, credited to the 911 Emergency Services Fund.

Member McDonald moved to adjourn at 9:56 a.m. and to meet on Monday, November 21<sup>st</sup>, 2016 at 9:00 a.m. Member Nichols seconded the motion and the roll was called with the following members voting in favor of said motion: McDonald, Nichols, and Wertz. Motion carried.

ATTEST:

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Scott McDonald, Chair  
Hitchcock County Board of Commissioners

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Margaret Pollmann, County Clerk