

Hitchcock County Board Minutes



Hitchcock County Board of Commissioners

Trenton, Nebraska
November 21st, 2016

A meeting of the County Board of Commissioners of Hitchcock County, Nebraska was held at the Hitchcock County Courthouse Commissioner’s Room, 229 East D Street, Trenton, Nebraska on Monday, the 21st, day of November, 2016 commencing at 9:00 o’clock a.m. Present were Chair Scott McDonald, Vice Chair Ron Wertz, Commissioner Paul Nichols, and County Clerk Margaret Pollmann. Notice of the meeting was given in advance thereof by publication in the Hitchcock County News, the designated method for giving notice. Board agendas are posted on the County’s website www.hitchcockcounty.ne.gov. Notice of the meeting was given to the Chair and all members of the Board. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public. The Open Meetings Act was available for review and Chair indicated the location of such copy in the room where the meeting was being held.

Member Wertz moved to approve the consent agenda consisting of the following items: 1. Approval of November 21st, 2016 agenda; 2. Approval of the November 7th, 2016 and November 14th, 2016 meeting minutes. Member Nichols seconded the motion and after consideration the following members voted in favor of said motion: Wertz, McDonald, and Nichols. Motion carried.

County Attorney D. Eugene Garner joined the meeting.

Member Wertz moved to approve the following claims. Member McDonald seconded the motion and after consideration, the following members voted in favor of said motion: McDonald, Nichols, and Wertz. Motion carried.

GENERAL FUND:

General Fund Payroll -----	\$39,481.18
County Court Juror fees -----	\$ 940.20
AFLAC, suppl. ins. -----	\$ 1,304.95
Ameritas Life Ins. Corp., vision ins. -----	\$ 223.88
2016 General Election poll worker fees -----	\$ 2,675.74
BC & BS, dental ins. -----	\$ 1,081.02
BC & BS, health ins. -----	\$16,338.24
Capital Business Systems, Inc., equipment lease -----	\$ 28.00
Clerk Dist. Court, adv. costs -----	\$ 72.00
CNA Surety, treasurer bond -----	\$ 425.00
Colonial Life & Accident Ins., suppl. ins. -----	\$ 331.87
Community First Bank, FICA/OASI/Fed. -----	\$14,708.85
Community First Bank, checks -----	\$ 66.90
DAS State Accounting, data process. fees -----	\$ 226.48
Eakes Office Solutions, supply/lease -----	\$ 1,522.52
Irene Felker, mileage -----	\$ 20.52
William Hagemann, reimb. repair -----	\$ 47.65
Austin Hunter, witness fees -----	\$ 20.00
Linda Kerchal, mileage -----	\$ 25.38
Legacy, Inc., equipment -----	\$ 407.60
Madison National Life, life ins. -----	\$ 14.34
Mailfinance, postage meter lease -----	\$ 225.00



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Scott McDonald, mileage -----	\$ 256.52
Mid-American Benefits, admin. fees -----	\$ 135.00
Mousel, Brooks, Garner & Schneider, ct. appt. counsel -----	\$ 40.00
NACO, registration -----	\$ 125.00
NE County Court Assoc., dues -----	\$ 25.00
NE Dept. Rev., state tax -----	\$ 1,977.86
New York Life, life ins. -----	\$ 75.00
Norfolk Lodge & Suites, lodging -----	\$ 170.00
Margaret Pollmann, mileage -----	\$ 112.86
Postmaster, postage -----	\$ 500.00
Retirement Plans Division, Ameritas, retirement -----	\$ 6,999.56
Ashley K. Spahn, ct. appt. counsel -----	\$ 260.00
T&J Repair, repair -----	\$ 40.50
Trails West Texaco, supply -----	\$ 14.91
US Bank, service charge -----	\$ 2.00
Ron Wertz, mileage -----	\$ 447.66
7-D Lockshop, service -----	\$ 271.00

ROAD FUND:

Road Fund Payroll -----	\$ 7,786.13
Aflac, suppl. ins. -----	\$ 571.86
Ameritas Life Ins. Corp., vision ins. -----	\$ 47.44
BC & BS, dental ins. -----	\$ 146.99
BC & BS, health ins. -----	\$ 4,884.12
Bud's Tire Repair, repair -----	\$ 1,226.00
Colonial Life & Accident Inc., suppl. ins. -----	\$ 36.32
Community First Bank, FICA/OASI/Fed. -----	\$ 2,085.40
Glass Express, repair -----	\$ 375.02
Lakeside Sand & Gravel, gravel -----	\$ 2,396.23
Madison National Life, life ins. -----	\$ 15.52
Mid-American Benefits, admin. fees -----	\$ 37.50
NE Dept. Rev., state tax -----	\$ 199.04
NE Machinery Co., repair/blades -----	\$ 9,622.17
Newman Traffic Signs, signs -----	\$ 206.06
Plains Equipment Group, repair -----	\$ 1,002.57
Retirement Plans Division, Ameritas, retirement -----	\$ 1,070.50

E-911 PSC FUND:

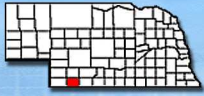
Centurylink, service -----	\$ 191.20
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911 EMERGENCY SERVICES FUND:

Centurylink, service -----	\$ 89.97
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Member McDonald moved to approve the Application to Occupy Hitchcock County Road Right-Of-Way of Richardson Electric relating to an underground electric utility line crossing County Road 356 south of Highway 34. Member Nichols seconded the motion and after consideration, the following members voted in favor of the motion: Wertz, Nichols, and McDonald. Motion carried.

Deputy Emergency Manager Kyle Clapp joined the meeting. Discussion held on safety meetings.



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Hayes County Board member Wayne Chistner joined the meeting and discussion was held on cooperation with Hayes County relating to bridge programs. Attorney Garner advised as to discussions with the Hayes County Board of Commissioners and Highway Superintendent Phillip Dixon relating to bridge projects, specifically setting tubes and sharing manpower and equipment. It was the consensus of the Board to direct Highway Superintendent Phillip Dixon to include in the application for the County Bridge Program, the intention of the Hitchcock County Board of Commissioners to share manpower and equipment relating to said projects with Hayes County.

Janelle Bartels Heuton with GIS Workshop joined the meeting via phone conference. Also on the phone conference was Property Tax Administrator Ruth Sorensen. Present in person, Pat Albro, Tax Specialist Senior with the Nebraska Department of Revenue. Ms. Bartels Heuton offered a summary of services provided by GIS Workshop to Hitchcock County utilizing a power point handout. Discussion included but was not limited to user names and passwords, no cost staff training, no cost record card history updates (if on MIPS system) and having more than a 2 year history for each parcel on the website, term of current contract, and accessibility in relation to public access.

Agenda Item 6, appointment of acting assessor was taken up. Present via phone conference was Ruth Sorensen and in person Pat Albro. Discussion held.

Member McDonald moved to appoint Pat Albro Acting Hitchcock County Assessor. Member Wertz seconded the motion and after consideration the following members voted in favor of the motion. McDonald, Nichols, and Wertz. Motion carried.

The application and publication notice for the position of Hitchcock County Assessor was approved and applications will be accepted until 10:00 a.m. on December 29th, 2016. In addition to publication, said application will be posted on the County and NACO websites.

Assessment staff members Trish Rippen and Terra Riggs joined the meeting. Also present Pat Albro. Office staffing, working hours, procedure for requesting vacation/personal leave and notification in the event of sick leave were discussed.

The Treasurer was in receipt of \$471.00 from Farmers Coop for machine rental, credited to the Road Fund and \$1.00 from Vonage Tax Account for 911 surcharges, credited to the 911 Emergency Services Fund.

Member McDonald moved to adjourn at 12:05 p.m. and to meet on Monday, December 5th, 2016 at 9:30 a.m. Member Nichols seconded the motion and the roll was called with the following members voting in favor of said motion: Wertz, McDonald, and Nichols. Motion carried.

ATTEST:

Scott McDonald, Chair
Hitchcock County Board of Commissioners

Margaret Pollmann, County Clerk