

# Hitchcock County Board Minutes



Hitchcock County Board of Commissioners

Trenton, Nebraska  
February 21<sup>st</sup>, 2017

A meeting of the County Board of Commissioners of Hitchcock County, Nebraska was held at the Hitchcock County Courthouse Commissioner’s Room, 229 East D Street, Trenton, Nebraska on Tuesday, the 21<sup>st</sup> day of February, 2017. Chair called the meeting to order at 9:00 a.m. Present were Chair Scott McDonald, Commissioners Paul Nichols and Ron Wertz, and County Clerk Margaret Pollmann. Notice of the meeting was given in advance thereof by publication in the Hitchcock County News, the designated method for giving notice. Board agendas are posted on the County’s website [www.hitchcockcounty.ne.gov](http://www.hitchcockcounty.ne.gov). Notice of the meeting was given to the Chair and all members of the Board. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public. The Open Meetings Act was available for review and Chair indicated the location of such copy in the room where the meeting was being held.

Member Wertz moved to approve the consent agenda consisting of the following items: Approval of the February 21<sup>st</sup>, 2017 agenda and approval of the February 6<sup>th</sup>, 2017 meeting minutes. Member Nichols seconded the motion and after consideration the following members voted in favor of said motion. Nichols, McDonald, and Wertz. Motion carried.

Member Wertz moved to approve the following claims. Member McDonald seconded the motion and after consideration, the following members voted in favor of said motion: Nichols, McDonald, and Wertz. Motion carried.

## GENERAL FUND:

General Fund Payroll -----	\$37,355.88
AFLAC, suppl. ins. -----	\$ 1,272.85
Ameritas Life Insurance Corp., vision ins. -----	\$ 223.88
BC&BS, dental ins. -----	\$ 1,053.63
BC&BS, health ins. -----	\$15,842.39
Bosselman Energy, Inc., propane -----	\$ 717.92
Richard Calkins, ct. appt. counsel -----	\$ 4,181.42
Colonial Life & Accident, Ins., suppl. ins. -----	\$ 331.87
Community First Bank, FICA/OASI/Fed. -----	\$12,499.61
D&L Pest Control, service -----	\$ 51.00
DAS State Accounting, data process. -----	\$ 226.48
Eakes Office Solutions, supply -----	\$ 201.90
Farmers Coop, fuel -----	\$ 856.46
Roger Goltl, repair -----	\$ 598.00
Great Plains Comm., service -----	\$ 1,161.35
William Hagemann, mileage -----	\$ 132.68
Hutch’s Heating & AC, repair -----	\$ 90.00
Jacks Uniforms & Equip., uniforms/radio equip. -----	\$ 2,049.12
Madison National Life, life ins. -----	\$ 74.98
Mailfinance, postage meter lease -----	\$ 225.00
Scott McDonald, mileage -----	\$ 195.28
Mid-American Benefits, admin. fees -----	\$ 135.00
Midwest Connect LLC, supply -----	\$ 230.00
Midwest Special Services, prisoner transport -----	\$ 376.50



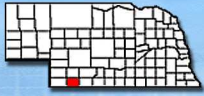
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MIPS, Inc., data process. -----	\$ 1,953.97
NE Dept. Rev., state tax -----	\$ 1,544.82
Nebraska.gov, transcripts -----	\$ 3.00
New York Life, life ins. -----	\$ 75.00
Paul Nichols, mileage -----	\$ 229.52
Oak Hill Industries LP, judge robe -----	\$ 470.95
Prairie States Comm., repair -----	\$ 445.70
Quill Corp., supply -----	\$ 97.25
Retirement Plans Division Ameritas, retirement -----	\$ 6,453.80
Schmicks Market, supply -----	\$ 873.26
Scoop Media LLC, publications -----	\$ 903.16
Shredding Solutions, service -----	\$ 85.86
Ashley K. Spahn, ct. appt. counsel -----	\$ 60.00
T&J Repair, repair -----	\$ 52.70
Trails West Texaco, supply -----	\$ 5.75
U-Save Pharmacy, inmate prescriptions -----	\$ 10.67
Wireless Inet, service -----	\$ 150.00

## **ROAD FUND:**

Road Fund Payroll -----	\$ 6,674.59
Ameritas Life Insurance Corp., vision ins. -----	\$ 47.44
AFLAC, suppl. ins. -----	\$ 571.86
BC&BS, dental ins. -----	\$ 146.99
BC&BS, health ins. -----	\$ 4,884.12
Bosselman Energy, Inc., propane -----	\$ 722.79
Bud's Tire Repair, repair -----	\$ 40.00
C&K Dist., supply -----	\$ 316.43
Colonial Life & Accident Ins., suppl. ins. -----	\$ 36.32
Community First Bank, FICA/OASI/Fed. -----	\$ 1,942.38
Phillip Dixon, hwy. supt. contract -----	\$ 1,025.00
Fastenal Industrial & Const. Supply, repair -----	\$ 69.55
Great Plains Comm., service -----	\$ 178.78
Hitchcock Co. Clerk, recording fees -----	\$ 88.00
Inland Truck Parts, repair -----	\$ 614.28
JA Automotive, same -----	\$ 627.80
Jay Bird Express, same -----	\$ 10.00
Jerry's Body Shop, same -----	\$ 122.50
League Builders Supply, supply/tools -----	\$ 65.19
Madison National Life, life ins. -----	\$ 16.18
Mentzer Oil Co., fuel -----	\$ 695.62
Mid-American Benefits, admin. fees -----	\$ 30.00
NE Department of Revenue, state tax -----	\$ 188.72
NE Machinery Co., repair/blades -----	\$ 4,935.47
Plains Equipment Group, repair/tools -----	\$ 81.94
R&W Repair, fuel/repair -----	\$ 146.68
Retirement Plans Division, Ameritas, retirement -----	\$ 1,040.36
Schamel's Auto Supply, repair/supply -----	\$ 608.79
Stratton Auto Parts, repair/tools -----	\$ 665.58
US Bank, tools -----	\$ 324.66



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## E-911 PSC FUND:

Centurylink, service -----	\$	192.42
Great Plains Comm., same -----	\$	458.65

## 911 EMERGENCY SERVICES FUND:

Centurylink, service -----	\$	90.55
Great Plains Comm., same -----	\$	215.83

Member Nichols moved to approve the claim of RW Welding in the amount of \$148.92 for repair in the Road Fund. Member McDonald seconded the motion and after consideration, the following members voted in favor of said motion: Nichols and McDonald. Member Wertz abstained. Motion carried.

Extension Educators Nancy Frecks and Kimberly Cook provided the Southwest 3 Counties Dundy-Hayes-Hitchcock 2016 Report.

Member McDonald moved to appoint Chris Reid as member to the Community Action Partnership of Mid-Nebraska Board of Directors for calendar year 2017. Member Nichols seconded the motion and after consideration the following members voted in favor of the motion: Wertz, McDonald and Nichols.

Highway Superintendent Phillip Dixon joined the meeting. The One and Six Year Street Improvement Program Hearing was opened at 10:30 a.m. Chair asked for comments in favor of the One and Six Year Street Improvement Plan. There were none. Chair asked comments opposing the One and Six Year Street Improvement Plan. There were none. Chair asked for comments from a neutral position. There were none. Chair closed the public hearing at 10:50 a.m. this date.

Member Wertz offered Resolution #17-6 and moved for its' adoption. Member McDonald seconded the motion and after consideration the roll was called thereupon and the following members voted in favor of the motion: McDonald, Wertz, and Nichols. Said resolution having been consented to by a majority of all members elected to said County Board, was by the Chair declared passed and adopted. A true, correct and complete copy of said resolution is as follows:

### RESOLUTION #17-6

#### RESOLUTION OF ADOPTION

BE IT RESOLVED by the Hitchcock County Board of Commissioners, Hitchcock County, Nebraska that the attached One and Six Year Street Improvement Programs are hereby adopted by said Board. Said Board attests that a Notice of Public Hearing was published in the *Hitchcock County News* on February 9<sup>th</sup>, 2017

Date: February 21<sup>st</sup>, 2017

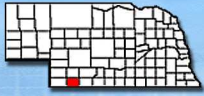
\_\_\_\_\_  
Scott McDonald, Chair

ATTEST:

\_\_\_\_\_  
Margaret M. Pollmann, County Clerk

SEAL

VOTING FOR THE MOTION: Wertz, McDonald and Nichols



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VOTING AGAINST THE MOTION: None  
ABSTAINING: None  
ABSENT: None

Property Tax Administrator Ruth Sorensen along with staff Pat Albro, Derrick Niederklein, Cyndy Hermesen, Sarah Scott, and Bryan Hill joined the meeting.

Ms. Sorensen and Mr. Hill advised as to:

- progress toward establishing uniform and proportionate values within the County
- completed pickup work on new construction
- identification of mobile and modular homes
- effective age issues apparently arising from software system conversions and how said issues are being addressed
- in office reviews of each residential parcel within the County
- review of values on mini/self-storage units
- quality, condition and market factors used to set assessed values
- field training of County assessment staff - (81 parcels have been reviewed)
- cancellation of the Apex sketching software contract that was not compatible with MIPS
- March 19<sup>th</sup> deadline for setting values
- PAT staff being available for possible property valuation protest hearings
- Finalization of a "Quality and Condition" book as demonstration/examples for property owners
- Importance of on site, in structure physical inspections
- Importance of complete transparency and accountability relating to how assessed values are determined

Discussion was held on the appointment of an Assessor and necessary staffing. Ms. Sorensen advised that while willing to continue to assist the County with the assessment function, at some point it will be necessary to begin billing the County.

Extensive discussion held on cash in lieu of group medical benefits or cash opt-out payment options. Also discussed, IRS Section 125 Cafeteria Plans. Jim Daubert with Daubert and Butler Associates met with the board via phone conference regarding cash out options. Mr. Daubert will be at the March 6<sup>th</sup>, 2017 meeting for further discussion with the board and to conduct employee meetings.

The Treasurer was in receipt of \$1.00 from Vonage Tax Account for 911 surcharges, credited to the 911 Emergency Services Fund.

Member Nichols moved to adjourn at 1:00 p.m. and to meet for the next regular meeting on Monday, March 6<sup>th</sup>, 2017 at 9:00 a.m. Member McDonald seconded the motion and the roll was called with the following members voting in favor of said motion: Wertz, McDonald, and Nichols. Motion carried.

ATTEST:

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Scott McDonald, Chair  
Hitchcock County Board of Commissioners

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Margaret M. Pollmann, County Clerk



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