



Hitchcock County Board Minutes



Hitchcock County Board of Commissioners

Trenton, Nebraska
April 3rd, 2017

A meeting of the County Board of Commissioners of Hitchcock County, Nebraska was held at the Hitchcock County Courthouse Commissioner’s Room, 229 East D Street, Trenton, Nebraska on Tuesday, the 3rd day of April, 2017. Chair called the meeting to order at 9:00 a.m. Present were Chair Scott McDonald, Commissioners Paul Nichols and Ron Wertz, and County Clerk Margaret Pollmann. Notice of the meeting was given in advance thereof by publication in the Hitchcock County News, the designated method for giving notice. Board agendas are posted on the County’s website www.hitchcockcounty.ne.gov. Notice of the meeting was given to the Chair and all members of the Board. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public. The Open Meetings Act was available for review and Chair indicated the location of such copy in the room where the meeting was being held.

Member Nichols moved to approve the consent agenda consisting of the following items: Approval of the April 3rd, 2017 agenda and approval of the March 20th, 2017 meeting minutes. Member Wertz seconded the motion and after consideration the following members voted in favor of said motion. Nichols, McDonald, and Wertz. Motion carried.

Member Wertz moved to approve the following claims. Member McDonald seconded the motion and after consideration, the following members voted in favor of said motion: McDonald, Nichols, and Wertz. Motion carried.

GENERAL FUND:

General Fund Payroll -----	\$ 9,079.66
Capital Business Systems, Inc., lease -----	\$ 28.00
Community First Bank, FICA/OASI/Fed. -----	\$ 2,720.47
Creative Product Sourcing Inc., DARE supply -----	\$ 177.12
D&S Hardware, repair -----	\$ 234.98
Garner Law Office, mileage/data process. -----	\$ 206.94
Great Plains Comm., service -----	\$ 1,122.47
Hitchcock Co. Treasurer, title/tire fee -----	\$ 15.00
Law Office of Tana Fye, ct. appt. counsel -----	\$ 147.84
Mid-American Benefits, deductible funding -----	\$ 9,000.00
NE Dept. Rev., registrations -----	\$ 1,200.00
NE Dept. Rev., state tax -----	\$ 301.02
Region II Human Services, ¼ assessment -----	\$ 2,393.31
Retirement Plans Division Ameritas, retirement -----	\$ 1,319.80
Dawn M. Siegfried, depositions -----	\$ 564.79
SW Public Power Dist., utility -----	\$ 32.82
Verizon Wireless, service -----	\$ 241.99
Village of Trenton, utility -----	\$ 993.93
Walmart, supply/repair -----	\$ 434.46
Ryan R. Wilcox, public defender contract -----	\$ 2,000.00

ROAD FUND:

Road Fund Payroll -----	\$ 7,298.94
Carquest Auto Parts, repair -----	\$ 20.10



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Community First Bank, FICA/OASI/Fed. -----	\$ 1,992.93
Dans R Us, service -----	\$ 19.50
Roy Edmundson, pesticide license -----	\$ 30.00
Great Plains Comm., service -----	\$ 181.92
Daniel Haines, pesticide license-----	\$ 55.00
Larry Hubl, same -----	\$ 55.00
Jason Kier, same -----	\$ 30.00
Michael Todd & Co., posts -----	\$ 2,578.00
Midwest Sales & Service, signs/bridge supply -----	\$ 5,329.35
NE Dept. Rev., state tax -----	\$ 209.63
Powerplan, JD Financial, repair -----	\$ 2,232.52
Retirement Plans Division Ameritas, retirement -----	\$ 928.07
Richards Gravel Pit., gravel -----	\$ 4,998.00
Rodney Rooney, pesticide license/reimb. supply-----	\$ 73.79
SW Public Power Dist., utility -----	\$ 41.56
Village of Stratton, same -----	\$ 103.24
Village of Trenton, same -----	\$ 125.78
Walmart, shop supply -----	\$ 70.51

VISITORS PROMOTIONAL FUND:

NE Travel Assoc., special projects/brochures -----	\$ 150.00
Carol Schlegel, reimb. supply -----	\$ 20.12

E911 PSC FUND:

Great Plains Comm., service -----	\$ 416.49
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E911 EMERGENCY SERVICES FUND:

Great Plains Comm., service -----	\$ 195.99
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Attorney D. Eugene Garner joined the meeting.

The Sheriff's First Quarter 2017 Report was on file.

Building Maintenance Manager Karen Wertz advised as to the need for replacement of a furnace/air conditioning unit and the cost of the same.

Grace Willnerd and John Cannon with the Department of Revenue met with the board via phone conference regarding permissive and government exemption statutes and regulations. Also present was Assessor Terra Riggs.

Treasurer Linda Cook met with the board regarding \$2,124.00 which was received in 2016 and credited to the Owner Occupied Rehabilitation (Housing) Program Fund. Discussion held on a letter received from the Department of Economic Development regarding reporting requirements on 2016 receipts.

Member Wertz moved to appoint Janet Felt and Valerie Paschall to four (4) year terms on the Hitchcock County Visitors Committee. Member Nichols seconded the motion and after consideration, the following members voted in favor of the motion: McDonald, Wertz and Nichols. Motion carried.



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Member Wertz moved to solicit bids for a new or low houred wheel loader. Member Nichols seconded the motion and after consideration, the following members voted in favor of the motion: Nichols, Wertz and McDonald. Motion carried.

Attorney Garner advised as to the First Concord Plan Documents for Premium Only Plan with Cash-Out Option.

Member Wertz offered Corporate Resolution #17-7 and moved for its' adoption. Member McDonald seconded the motion and after consideration the roll was called thereupon and the following members voted in favor of the motion: Nichols, Wertz, and McDonald. Said resolution having been consented to by a majority of all members elected to said County Board, was by the Chair declared passed and adopted. A true, correct and complete copy of said resolution is as follows:

CORPORATE RESOLUTION #17-9

For HITCHCOCK COUNTY
Premium only Flexible Benefits Plan
Ending February 28 (29)

Certificate of Corporate Resolution

The undersigned Secretary or Principal of **HITCHCOCK County** (the Employer) hereby certifies that the following resolutions were duly adopted by the Employer on **April 3rd, 2017** and that such resolutions have not been modified or rescinded as of the date hereof:

RESOLVED, that the form of Flexible Benefits Plan including any applicable Dependent Care Assistance Program, Healthcare Flexible Spending Account Plan, Adoption Assistance Program, Tax Free Transportation Program, and/or Health Savings Account, effective **March 1, 2017**, presented to this meeting is hereby approved and adopted and that the duly authorized agents of the Employer are hereby authorized and directed to execute and deliver to the Administrator of the Plan one or more counterparts of the Plan.

RESOLVED, that the Administrator shall be instructed to take such actions that are deemed necessary and proper in order to implement the Plan, and to set up adequate accounting and administrative procedures to provide benefits under the Plan.

RESOLVED, that the duly authorized agents of the Employer shall act as soon as possible to notify the Employees of the Employer of the adoption of the Flexible Benefits Plan by delivering to each Employee a copy of the summary description of the Plan in the form of the Summary Plan Description presented to this meeting, which form is hereby approved.

The undersigned further certifies that attached hereto as Exhibits A and B, respectively, are true copies of the Flexible Benefits Plan and Summary Plan Description approved and adopted in the foregoing resolutions.

Secretary/Principal

Date: April 3rd, 2017



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Member Wertz moved to adopt the Section 125 Cafeteria Premium Only Flexible Benefits Plan and to direct Chair to execute the same. Member Nichols seconded the motion and after consideration, the following member voted in favor of the motion: Wertz, McDonald and Nichols. Motion carried.

Moved Wertz to rescind Corporate Resolution #17-7 for the reason that it has been amended and corrected by Corporate Resolution #17-9. Member McDonald seconded the motion and after consideration the following members voted in favor of the motion: McDonald, Nichols, and Wertz. Motion carried.

In order to alleviate confusion, the Summary Plan description of the plan adopted on March 6th was not sent to the employees because of necessary corrections to the plan adopted this date. A Summary Plan Description shall now be sent to all employees in person or electronically.

Attorney Garner and Clerk Pollmann advised as to the Conditional Use Application of Paul Dwyer to build a 100' x 60' building for storage and shop use, to be located on Lot #3 of the *Castaway Parkway Subdivision Filing No. 1*, being a part of the South ½, Section 32, Township 3 North, Range 33 West, Hitchcock County, Nebraska. This item will be on the May 1st, 2017 agenda for consideration.

Phillip Black with Congressman Adrian Smith's office and advised as to pertinent issues relating to the national and Nebraska's Third Congressional District.

The Treasurer was in receipt of \$26.65 from Mid-American Benefits for refund, \$89.60 from Central Crude, both credited to the General Fund; \$1,487.85 from Vrbas Auction Service for sale of surplus property, credited to the Road Fund.

Member Nichols moved to adjourn at 11:58 a.m. and to meet for the next regular meeting on Monday, April 17th, 2017 at 9:00 a.m. Member McDonald seconded the motion and the roll was called with the following members voting in favor of said motion: Wertz, Nichols, and McDonald. Motion carried.

ATTEST:

Scott McDonald, Chair
Hitchcock County Board of Commissioners

Margaret M. Pollmann, County Clerk