



Hitchcock County Board Minutes



Hitchcock County Board of Commissioners

Trenton, Nebraska
December 18th, 2017

A meeting of the County Board of Commissioners of Hitchcock County, Nebraska was held at the Hitchcock County Courthouse Commissioner’s Room, 229 East D Street, Trenton, Nebraska on Monday, the 18th, day of December, 2017. Chair called the meeting to order at 9:00 a.m. Present were Chair Scott McDonald, Commissioners Ron Wertz and Paul Nichols and County Clerk Margaret Pollmann. Notice of the meeting was given in advance thereof by publication in the Hitchcock County News, the designated method for giving notice. Board agendas are posted on the County’s website www.hitchcockcounty.ne.gov. Notice of the meeting was given to the Chair and all members of the Board. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public. The Open Meetings Act was available for review and Chair indicated the location of such copy in the room where the meeting was being held.

Member Nichols moved to approve the consent agenda consisting of the following items: Approval of the December 18th, 2017 agenda and approval of the December 4th, 2017 meeting minutes. Member McDonald seconded the motion and after consideration the following members voted in favor of said motion: Nichols, Wertz, and McDonald. Motion carried.

Member Wertz to approve the following claims. Member Nichols seconded the motion and after consideration, the following members voted in favor of said motion: McDonald, Wertz, and Nichols. Motion carried.

GENERAL FUND:

General Fund Payroll -----	\$47,735.85
AFLAC, suppl. ins. -----	\$ 1,444.84
Ameritas Life Ins. vision ins. -----	\$ 223.88
BC & BS, dental ins. -----	\$ 999.95
BC & BS, health ins. -----	\$13,275.16
Bosselman Energy, Inc., propane -----	\$ 678.48
Capital Business Systems, printer lease -----	\$ 28.00
Colonial Life & Accident, suppl. ins. -----	\$ 243.92
Community 1 st Bank, FICA/OASI/Fed. -----	\$17,189.73
Kimberly Cook, mileage/communications -----	\$ 57.72
D&L Pest Control, service -----	\$ 51.00
DAS State Accounting-Central Finance, data process. -----	\$ 226.48
Eakes Office Solutions, supply/maint. agree -----	\$ 259.79
Farmers Coop, fuel -----	\$ 1,056.50
Nancy Frecks, mileage/communications -----	\$ 54.15
Garner Law Office, mileage -----	\$ 314.61
William R. Hagemann, same -----	\$ 132.68
Hitchcock Co. Court, costs -----	\$ 17.00
Todd Hovey, blood draw -----	\$ 125.00
Madison National Life, life ins. -----	\$ 58.80
Scott McDonald, mileage -----	\$ 196.88
Messersmith Water Treatment, supply -----	\$ 11.35
Mid-American Benefits, admin. fee -----	\$ 105.00



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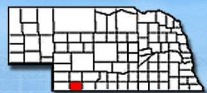
MIPS, Inc., data process. -----	\$ 1,983.36
Mousel, Brooks, Schneider & Mustion, ct. appt. counsel -----	\$ 524.73
NE Dept. Rev., state tax -----	\$ 2,336.22
Nebraska.gov., transcripts -----	\$ 4.00
New York Life, life ins. -----	\$ 75.00
Prairie States Comm., repair -----	\$ 115.00
Retirement Plans Division Ameritas, retirement -----	\$ 7,339.64
Schmick's Market, supply -----	\$ 409.44
Total Turf, grounds maint. -----	\$ 75.00
U of NE, mileage -----	\$ 95.00
US Bank, fuel -----	\$ 23.45
Wireless Inet, service -----	\$ 150.00

ROAD FUND:

Road Fund Payroll -----	\$ 7,930.63
Ace Irrigations, culverts -----	\$18,519.02
AFLAC, suppl. ins. -----	\$ 511.93
Ameritas Life Insurance Corp., vision ins. -----	\$ 47.44
BC & BS, dental ins. -----	\$ 152.65
BC & BS, health ins. -----	\$ 1,824.13
Bosselman Energy, Inc., fuel/grease -----	\$ 531.08
Bud's Tire Repair, repair -----	\$ 16.00
C&K Dist., supply -----	\$ 42.30
Colonial Life & Accident, suppl. ins. -----	\$ 36.32
Community 1 st Bank, FICA/OASI/Fed. -----	\$ 2,530.10
Phillip Dixon, hwy. supt. contract -----	\$ 825.00
Farmers Coop, repair/fuel -----	\$ 438.95
Jay Bird Express, fuel -----	\$ 153.10
Lakeside Sand & Gravel, gravel -----	\$ 3,738.55
League Builders Supply, supply -----	\$ 58.91
Madison National Life, life ins. -----	\$ 4.90
Mentzer Oil Co., fuel -----	\$ 1,764.00
Mid-American Benefits, admin. fees -----	\$ 15.00
NE Dept. Rev., state tax -----	\$ 311.43
NE Machinery Co., repair -----	\$ 4,063.57
Powerplan JD Financial, same -----	\$ 102.52
R&W Repair, fuel -----	\$ 73.00
Retirement Plans Division Ameritas, retirement -----	\$ 1,052.29
Richard's Gravel Pit, gravel -----	\$ 3,876.00
Schamel's Auto Supply, repair -----	\$ 170.35
Schorzman Refrigeration, building repair -----	\$ 400.00
Snell Services, same -----	\$ 1,799.51
SW Public Power, utility -----	\$ 40.23
Village of Culbertson, same -----	\$ 47.16

E911 PSC FUND:

Centurylink, service -----	\$ 217.24
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911 EMERGENCY SERVICES FUND:

Centurylink, service ----- \$ 64.89

Member Wertz moved to solicit bids for a 2018 quad cab, four door, short box, ½ ton, four-wheel drive pickup for the Sheriff’s department. The motion was seconded by McDonald and after consideration, the following member voted in favor of the motion. McDonald, Nichols and Wertz. Motion carried.

Attorney D. Eugene Garner joined the meeting.

Highway Superintendent Phillip Dixon joined the meeting. Discussion was held on the Construction Engineering Contracts on Projects BRO-7044 (27) and BRO-7044 (29). Attorney Garner advised as to the same. Various road and bridge projects were discussed.

Member Wertz offered Resolution #17-20 and moved for its’ adoption. Member Nichols seconded the motion and after consideration the roll was called thereupon and the following members voted in favor of the motion: Nichols, Wertz, and McDonald. Said resolution having been consented to by a majority of all members elected to said County Board, was by the Chair declared passed and adopted. A true, correct and complete copy of said resolution is as follows:

RESOLUTION #17-20 SIGNING OF A LPA-CONSULTANT PROFESSIONAL SERVICE AGREEMENT

Whereas: Hitchcock (County) and State entered into an LPA Program Agreement for State to assist County in the development and construction of an LPA Federal-aid transportation project; and

Whereas: County wishes to hire a consultant for the design or construction of LPA’s project; and

Whereas: The LPA Program Agreement specifies that consultants be selected using the State’s consultant selection process; and

Whereas: The consultant selection process was used to select Kirkham Michael & Associates to provide engineering services for LPA’s Federal-aid project; and

Whereas: This resolution is to authorize the chair to sign an agreement between County and Kirkham Michael & Associates.

Be It Resolved by the Board of Commissioners of Hitchcock County that:

The Chair, Scott McDonald, is hereby authorized to sign the attached **LPA Consultant Professional Service Agreement** between the County and Kirkham Michael and Associates.

NDOR Project Number: BRO-7044(27)

NDOR Control Number: 70811

NDOR Project Description: Trenton Southeast

Adopted this 18th day of December, 2017 at Trenton, Nebraska.

The Board of Commissioners of Hitchcock County, Nebraska

Paul Nichols

Ronald Wertz

Scott McDonald

Board Member Wertz moved the adoption of said resolution. Member Nichols Seconded the Motion. Roll call: 3 Yes 0 No 0 Abstained 0 Absent. Resolution adopted, signed and billed as adopted.

Attest:



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Margaret M. Pollmann, Hitchcock County Clerk

Chair McDonald executed the Construction Engineering On-Call Agreement with Kirkham Michael and Associates on Federal Aid Project BRO-7044 (27), Trenton Southeast.

Member Wertz offered Resolution #17-21 and moved for its' adoption. Member Nichols seconded the motion and after consideration the roll was called thereupon and the following members voted in favor of the motion: McDonald, Nichols, and Wertz McDonald. Said resolution having been consented to by a majority of all members elected to said County Board, was by the Chair declared passed and adopted. A true, correct and complete copy of said resolution is as follows:

RESOLUTION #17-21 SIGNING OF A LPA-CONSULTANT PROFESSIONAL SERVICE AGREEMENT

Whereas: Hitchcock (County) and State entered into an LPA Program Agreement for State to assist County in the development and construction of an LPA Federal-aid transportation project; and

Whereas: County wishes to hire a consultant for the design or construction of LPA's project; and

Whereas: The LPA Program Agreement specifies that consultants be selected using the State's consultant selection process; and

Whereas: The consultant selection process was used to select Kirkham Michael & Associates to provide engineering services for LPA's Federal-aid project; and

Whereas: This resolution is to authorize the chair to sign an agreement between County and Kirkham Michael & Associates.

Be It Resolved by the Board of Commissioners of Hitchcock County that:

The Chair, Scott McDonald, is hereby authorized to sign the attached **LPA Consultant Professional Service Agreement** between the County and Kirkham Michael and Associates.

NDOR Project Number: BRO-7044(29)

NDOR Control Number: 70862

NDOR Project Description: Palisade Southeast

Adopted this 18th day of December, 2017 at Trenton, Nebraska.

The Board of Commissioners of Hitchcock County, Nebraska

Paul Nichols

Ronald Wertz

Scott McDonald

Board Member Wertz moved the adoption of said resolution. Member Nichols seconded the Motion. Roll call: 3 Yes 0 No 0 Abstained 0 Absent. Resolution adopted, signed and billed as adopted.

Attest:

Margaret M. Pollmann, Hitchcock County Clerk

Chair McDonald executed the Construction Engineering On-Call Agreement with Kirkham Michael and Associates on Federal Aid Project BRO-7044 (29), Palisade Southeast.



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Discussion held on health insurance.

Member Wertz moved to recess at 10:55 a.m. The motion was seconded Nichols and the following members voted in favor of the motion: Wertz, Nichols and McDonald. Motion carried.

The meeting was reconvened at 12:55 p.m. in the Community Room, Hitchcock County Courthouse. In accordance with NEB. REV. STAT. §23-107.01, a public sale of eight (8) tracts of County owned property commenced at 1:00 p.m. Attorney Garner gave opening statements and advised as to pertinent statutes. County Clerk Pollmann read the legal description for each of the eight (8) tracts and stated the fair market value for each tract as set by the Board on November 6th, 2017. The sale and bidding commenced as per stated procedures.

The public sale concluded at 1:37 p.m.

Member Wertz moved to accept the bid of Randy J. Brown on Tract #1 described as Lots 5 & 6, Block 5, Original Town of Trenton, Hitchcock County, Nebraska in the amount of \$700.00. Member Nichols seconded the motion and after consideration, the following members voted in favor of the motion: McDonald, Wertz and Nichols. Motion carried.

Member Nichols moved to accept the bid of Mark Brown on Tract #2 described as a strip of land 4 rods wide, commencing at a point on the east section line of Section 28, T1N, R32W, Hitchcock County, Nebraska, approximately 8 rods North of the SE Corner of the NE $\frac{1}{4}$ of said Section 28, running thence in a southwesterly direction circling around bend in South Driftwood Creek to a point approximately 47 rods south of said SE corner of the NE $\frac{1}{4}$ of said Section 28, containing 2.5 acres, more or less, in the amount of \$500.00. Member Wertz seconded the motion and after consideration, the following members voted in favor of the motion: Nichols, Wertz and McDonald. Motion carried.

Member Wertz moved to accept the bid of Phyllis Berndt on Tract #3 described as a strip of land lying over and across the SE $\frac{1}{4}$ of Section 28, T2N, R33W, Hitchcock County, Nebraska, described as follows: Beginning at the SE corner of said Section 28; thence northerly on the East line of said Section 28, a distance of 2652.1 feet to the NE corner of the SE $\frac{1}{4}$ of said Section 28; thence westerly on the North line of said SE $\frac{1}{4}$, a distance of 46.1 feet; thence southerly 845.6 feet to a point, (said point being 45.4 feet westerly from said East line); thence continuing southerly 0°13' left, a distance of 1806.5 feet, to a point on the South line of said Section 28; thence easterly, on said South line, 37.0 feet to the point of beginning, containing 2.596 acres, more or less, subject to 2.009 acres, more or less, of existing occupied County Road Right-of-Way, in the of \$100.00. Member Nichols seconded the motion and after consideration, the following members voted in favor of the motion: Wertz, McDonald and Nichols. Motion carried.

Member Nichols moved to accept the bid of Phyllis Berndt on Tract #4 described as a strip of land lying over and across the NE $\frac{1}{4}$ of Section 28, T2N, R33W, Hitchcock County, Nebraska, described as follows: Beginning at the NE corner of said Section 28; thence southerly on the East line of said Section 28, a distance of 2664.9 feet, to the SE corner of the NE $\frac{1}{4}$ of said Section 28; thence westerly on the South line of said NE $\frac{1}{4}$, a distance of 46.1 feet; thence northerly a distance of 2664.9 feet, to a point on the North line of said Section 28, (said point being 48.5 feet westerly from said NE corner); thence easterly on said North line, 48.5 feet, to the point of beginning, containing 2.894 acres, more or less, subject to 2.019 acres, more or less, of existing occupied County Road Right-of-Way, in the amount of



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\$100.00. Member McDonald seconded the motion and after consideration, the following members voted in favor of the motion: McDonald, Nichols and Wertz. Motion carried.

Member McDonald moved to find that the \$10.00 bid of Shirley McConnell on Tract #5 is not substantially less than fair market value and further, to accept said bid on Tract #5 described as a strip of land lying over and across the NW $\frac{1}{4}$ of Section 27, T2N, R33W, Hitchcock County, Nebraska, described as follows: Beginning at the NW corner of said Section 27; thence southerly on the West line of said Section 27, a distance of 2664.9 feet, to the SW corner of the NW $\frac{1}{4}$ of said Section 27; thence easterly on the South line of said NW $\frac{1}{4}$, a distance of 33.9 feet; thence northerly a distance of 2664.9 feet, to a point on the North line of said Section 27, (said point being 31.5 feet easterly from said NW corner); thence westerly on said North line, 31.5 feet to the point of beginning, containing 2.000 acres, more or less, subject to 1.990 acres, more or less, of existing occupied County Road Right-of-Way. Member Wertz seconded the motion and after consideration, the following members voted in favor of said motion: Nichols, McDonald and Wertz. Motion carried.

Member McDonald moved to find that the \$250.00 bid of GM Sutton on Tract #7 is not substantially less than fair market value and further, to accept said bid on Tract #7 described as 13.32 acres of land located in the NE $\frac{1}{4}$ NE $\frac{1}{4}$ and N $\frac{1}{2}$ SE $\frac{1}{4}$ of Section 4, T1N, R34W, Hitchcock County, Nebraska as more particularly described in Surveyors Record Book #3, Page 46, in the Hitchcock County Register of Deeds Office, subject to existing occupied County Road Right-of-Way. Member Nichols seconded the motion and after consideration, the following members voted in favor of said motion: Wertz, Nichols and McDonald. Motion carried.

Member Wertz moved to accept the bid of BDL Farms on Tract #8 described as 3.13 acres located in the E $\frac{1}{2}$ SE $\frac{1}{4}$ SE $\frac{1}{4}$ of Section 33, T2N, R34W, Hitchcock County, Nebraska as more particularly described in Surveyors Record Book #3, Page 46, in the Hitchcock County Register of Deeds Office, subject to existing occupied County Road Right-of-Way. Member Nichols seconded the motion and after consideration, the following members voted in favor of the motion: McDonald, Wertz and Nichols. Motion carried.

Board noted that no bids were received on Tract #6 described as a strip of land lying over and across the SW $\frac{1}{4}$ of Section 27, T2N, R33W, Hitchcock County, Nebraska, described as follows: Beginning at the SW corner of said Section 27; thence northerly on the West line of said Section 27, a distance of 2652.1 feet, to the NW corner of the SW $\frac{1}{4}$ of said Section 27; thence easterly on the North line of said SW $\frac{1}{4}$, a distance of 33.9 feet; thence southerly a distance of 845.6 feet to a point, (said point being 34.6 feet easterly from said West line); thence continuing southerly 0°13' left, a distance of 1806.5 feet to a point on the South line of said Section 27; thence westerly on said South line 43.0 feet to the point of beginning, containing 2.273 acres, more or less, subject to 2.009 acres, more or less, of existing occupied County Road Right-of-Way.

The Treasurer was in receipt of \$36.40 from Mid American Benefits for a refund, credited to the General Fund.

Member McDonald moved to adjourn at 1:57 p.m. and to meet for the next regular meeting on Tuesday, January 2nd, at 9:00 a.m. Member Nichols seconded the motion and the roll was called with the following members voting in favor of said motion: Wertz, McDonald, and Nichols. Motion carried.

ATTEST:

Scott McDonald, Chair
Hitchcock County Board of Commissioners



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Margaret M. Pollmann, County Clerk