

Hitchcock County Board Minutes



Hitchcock County Board of Commissioners

Trenton, Nebraska
June 17th, 2019

A meeting of the County Board of Commissioners of Hitchcock County, Nebraska was held at the Hitchcock County Courthouse Commissioner's Room, 229 East D Street, Trenton, Nebraska on Monday, the 17th, day of June, 2019 commencing at 9:00 o'clock a.m. Present were Chair Paul Nichols, Commissioners Scott McDonald and Ron Wertz, and County Clerk Margaret Pollmann. Notice of the meeting was given in advance thereof by publication in the Hitchcock County News, the designated method for giving notice. Board agendas are posted on the County's website www.hitchcockcounty.ne.gov. Notice of the meeting was given to the Chair and all members of the Board. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public. The Open Meetings Act was available for review and Chair indicated the location of such copy in the room where the meeting was being held.

Chair Nichols called the meeting to order at 9:00 a.m.

Member McDonald moved to approve the consent calendar consisting of the following items: Approval of the June 17th, 2019 agenda; Approval of the June 3rd, 2019 meeting minutes. Member Wertz seconded the motion and after consideration the following members voted in favor of the motion: Nichols, McDonald, and Wertz. Motion carried.

Member Nichols offered Resolution #19-8 and moved for its' adoption. Member Wertz seconded the motion and after consideration the roll was called thereupon and the following members voted in favor of the motion: Nichols, Wertz, and McDonald. Said resolution having been consented to by a majority of all members elected to said County Board, was by the Chair declared passed and adopted. A true, correct and complete copy of said resolution is as follows:

RESOLUTION #19-8

WHEREAS, it appears from the records of the office of the Hitchcock County Clerk, that the Hitchcock County Institutions function within the General Fund does not have sufficient budget authority to meet current expenditures.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSIONERS OF HITCHCOCK COUNTY, NEBRASKA:

That the Hitchcock County Institutions function is hereby authorized to increase its' budget authority by None and 40/100 (\$.40) and that said authority shall be transferred from the Hitchcock County Miscellaneous Function within the General Fund Budget.

PASSED AND APPROVED on this 17th day of June, 2019.

VOTING FOR THE MOTION: Scott McDonald, Paul Nichols and Ron Wertz

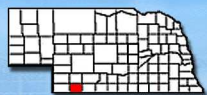
ABSTAINING: None

VOTING AGAINST THE MOTION: None

ABSENT:

The Resolution is hereby adopted.

Paul Nichols, Chair



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ATTEST:

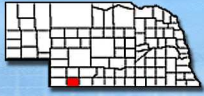
Margaret M. Pollmann, County Clerk

SEAL

Member Wertz moved to approve the following claims. Member McDonald seconded the motion and after consideration, the following members voted in favor of said motion: Wertz, Nichols, and McDonald. Motion carried.

GENERAL FUND:

General Fund Payroll -----	\$49,960.23
AFLAC, suppl. ins. -----	\$ 1,082.26
Ameritas Life Ins. Corp., vision ins. -----	\$ 294.22
Bear Graphics, date/seal stamps -----	\$ 280.50
BC&BS, dental ins. -----	\$ 926.23
BC&BS, health ins. -----	\$14,055.14
Bosselman Energy, Inc., propane -----	\$ 908.96
Burke & Pribbeno LLP, ct. appt. counsel -----	\$ 1,578.76
Capital Business Systems, equip. lease -----	\$ 28.00
Clinch Enterprises, supply -----	\$ 526.31
Colonial Life & Accident Ins., suppl. ins. -----	\$ 136.45
Community 1 st Bank, FICA/OASI/Fed. -----	\$16,165.02
Kimberly Cook, mileage/communications -----	\$ 197.98
Creative Product Sourcing Inc./Dare, supply -----	\$ 1,092.67
D&L Pest Control, service -----	\$ 53.00
DAS State Accounting, data process. -----	\$ 226.48
Jaclyn Drain, mileage/meals -----	\$ 266.72
Eakes Office Solutions, supply-----	\$ 2,908.19
Farmers Coop, fuel -----	\$ 1,554.22
Nancy Frecks, mileage/communications -----	\$ 62.45
Garner Law Office LLC, mileage/subscript. -----	\$ 315.68
Garrisons-McCook Lettering, shirts -----	\$ 79.00
Goodwin Siegfried LLP, ct. appt. counsel -----	\$ 130.00
Hayes Co. Sheriff, service fees -----	\$ 71.14
Hitchcock Co. Court, costs -----	\$ 17.00
Holiday Inn – Kearney, lodging -----	\$ 439.80
Iowa Prison Industries, supply -----	\$ 175.60
Jacks Uniforms & Equip., uniforms -----	\$ 939.64
Madison National Life, life ins. -----	\$ 34.10
Scott McDonald, mileage -----	\$ 220.40
Mid-American Benefits, deductible funding/admin. fees -----	\$ 5,100.75
MIPS, Ins., data process. -----	\$ 2,007.80
Mousel Brooks Schneider & Mustion, ct. appt. counsel -----	\$ 401.30
NACO, regist. -----	\$ 250.00
NE Dept. Rev., state tax -----	\$ 2,490.88
New York Life, life ins. -----	\$ 75.00
Paul A. Nichols, mileage -----	\$ 354.96
Postmaster, box rent -----	\$ 76.00
Prairie States Comm., install service -----	\$ 365.00



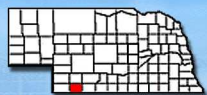
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Property Assessment Division-ED, regist. -----	\$ 350.00
Quality Urgent Care, inmate medical -----	\$ 130.00
Quill Corp., supply -----	\$ 433.29
Red Willow Co. Sheriff, service fees -----	\$ 18.61
Retirement Plans Division, Ameritas, retirement -----	\$ 7,384.88
Terra Riggs, reimb. supply -----	\$ 37.70
Schmick's Market, supply -----	\$ 1,325.61
Scoop Media LLC, publications -----	\$ 283.65
Linda Smith, reimb. robe cleaning -----	\$ 50.50
Trails West Texaco., fuel -----	\$ 31.48
U-Save Pharmacy, inmate script. -----	\$ 21.93
U of NE, subscription -----	\$ 75.00
US Bank, transcripts -----	\$ 11.50
Village of Trenton, utility -----	\$ 1,325.82
Wireless Inet, service -----	\$ 150.00
Expediter Technology, software -----	\$ 575.00
7-D Lockshop, repair -----	\$ 68.00
Snell Services, repair -----	\$ 431.00

ROAD FUND:

Road Fund Payroll -----	\$12,115.60
Steve Adams, repair -----	\$ 350.00
AFLAC, suppl. ins., -----	\$ 571.39
Ameritas Life Ins., vision ins. -----	\$ 69.96
BC&BS, dental ins. -----	\$ 203.17
BC&BS, health ins. -----	\$ 1,349.63
Bosselman Energy, Inc., propane -----	\$ 98.78
Justin Bright, reimb. photos -----	\$ 3.10
Bud's Tire Repair, repair -----	\$ 100.00
C&K Dist., supply -----	\$ 16.65
Colonial Life & Accident, Ins., suppl. ins. -----	\$ 36.32
Community 1 st Bank, FICA/OASI/Fed. -----	\$ 3,614.53
Dan's R Us Sanitation, service -----	\$ 20.00
Phillip Dixon, hwy. supt. contract -----	\$ 900.00
Doak Const., service -----	\$ 820.00
EIA, LLC, gravel -----	\$ 7,114.71
Farmers Coop, fuel/supply -----	\$14,704.96
Fastenal Industrial & Const. Supply, tool -----	\$ 643.20
Hock Trucking, gravel hauling -----	\$ 2,890.00
JA Automotive, repair -----	\$ 79.53
JT Rocks, gravel -----	\$ 5,175.00
Kugler Co., supply -----	\$11,487.28
Lakeside Sand & Gravel, gravel -----	\$25,600.67
League Builder's Supply, supply -----	\$ 288.14
Madison National Life, life ins. -----	\$ 6.20
Mentzer Oil Co., fuel -----	\$ 3,102.84
Mid-American Benefits, admin. fees -----	\$ 15.50
NE Dept. Rev., state tax -----	\$ 526.45
NE Machinery Co., repair/blades -----	\$ 9,209.32



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Plains Equipment Group, repair -----	\$ 446.86
Powerplan JD Financial, repair -----	\$ 1,232.15
R&W Repair, fuel -----	\$ 160.30
Retirement Plans Division, Ameritas, retirement -----	\$ 1,569.02
Richards Gravel Pit, gravel -----	\$10,404.00
Sensel Welding, repair -----	\$ 74.20
Sinner's Paint & Body Shop, repair -----	\$ 1,509.99
SW Farm & Auto Supply, repair/tools/oil -----	\$ 331.69
Titan Machinery, repair -----	\$ 2,142.59
Village of Culbertson, utility -----	\$ 47.47
Village of Trenton, utility -----	\$ 126.59

HIGHWAY/BRIDGE BUYBACK FUND:

Brooks Const., Inc., project dirt work -----	\$21,515.00
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PRESERVATION & MAINTENANCE FUND:

MIPS, data process. -----	\$ 337.50
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E911 PSC FUND:

Centurylink, service -----	\$ 204.93
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911 EMERGENCY SERVICES FUND:

Centurylink, service -----	\$ 79.70
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Kathy Haas with Family Resource Center advised as to services rendered and financial information for the 2018/2019 budget year. 2019/2020 County funding was discussed.

Attorney Garner joined the meeting.

A.J. Horinek met with the board regarding prairie dog and red cedar control.

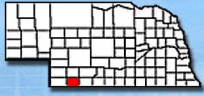
Highway Superintendent Phillip Dixon and Lance Harder with Oak Creek Engineering joined the meeting. Discussion held on the shop audit inspection report and the sign re-audit performed by NIRMA, the county's insurance carrier.

Board reviewed project plans on CMBP project Palisade South Bridge Structure C004402305P.

Member Wertz moved to solicit bids on the Palisade South Bridge Project, Structure C004402305P with bid opening to be held July 15, 2019 at 10:00 a.m. Member McDonald seconded the motion and after consideration the following members voted in favor of the motion: McDonald, Wertz, and Nichols. Motion carried.

Member Wertz offered Resolution #19-8 and moved for its' adoption. Member Nichols seconded the motion and after consideration the roll was called thereupon and the following members voted in favor of the motion: Nichols, Wertz, and McDonald. Said resolution having been consented to by a majority of all members elected to said County Board, was by the Chair declared passed and adopted. A true, correct and complete copy of said resolution is as follows:

**RESOLUTION
FINAL ACCEPTANCE OF PROJECT CONSTRUCTION**



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Hitchcock County
Resolution No. 19-9

Whereas: Hitchcock County and State entered into an LPA Program Agreement for State to assist County in the development and construction of an LPA Federal-aid transportation project;

Whereas: The project construction has been tentatively accepted and the State, on LPA's behalf, has recommended that the project is ready for final acceptance;

Whereas: The LPA Program Agreement requires the county to review and formally approve State's recommendation that the project is ready for final acceptance;

Whereas: County has reviewed the State's recommendation and agrees that the project has been constructed according to the plans, specifications and any change order(s) and that the construction is ready for final acceptance;

Whereas: County believes that the traffic control and permanent signs on the project are appropriate, have been properly placed and are acceptable to the County.

Be It Resolved by the County Board of Hitchcock County that:

The Chair, Paul Nichols, is hereby authorized to sign the bottom of this resolution and submit it to the State signifying the County's final acceptance of the project construction.

The permanent signing and traffic control on the project are appropriate, have been properly placed and are acceptable to County. The County hereby accepts maintenance of the project and agrees to meet all environmental and other commitments related to the project.

NDOR Project Number: BRO-7044(29)

NDOR Control Number: 70862

NDOR Project Description: Palisade Southeast

Adopted this 17th day of June, 2019 at Trenton, Nebraska.

The County Board of Hitchcock County, Nebraska

Paul Nichols

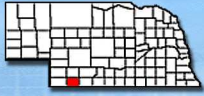
Ron Wertz

Scott McDonald

Board/Council Member Wertz
Moved the adoption of said resolution
Member Nichols Seconded the Motion
Roll Call: 3- Yes 0- No 0- Abstained 0-Absent
Resolution adopted, signed and billed as adopted

HITCHCOCK COUNTY
PAUL NICHOLS

Chair, County Board



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Attest:

County Clerk Signature

Discussion held on NACO Vision Insurance through National Insurance Services.

Member Nichols moved to direct Chair to execute the Statement of Work for Hitchcock County, Nebraska, Development of Sales Comparison Layers Project No. 0425-008 by and between the County and gWorks. Member McDonald seconded the motion and after consideration, the following members voted in favor of the motion: McDonald, Nichols, and Wertz. Motion carried.

Member Wertz moved to recommend approval of the application of R2R Group, LLC for a one day, special designated license for August 2nd, 2019 located at Good Life Marina, 36152 Road 44B, Trenton, Nebraska, legally described as the S ½ of the S ½ of Section 17, Township 2, Range 33 West of the 6th P.M., Hitchcock County, Nebraska. Member McDonald seconded the motion and after consideration, the following members voted in favor of the motion: Nichols, Wertz, and McDonald. Motion carried. Chair executed the local governing body approval on Nebraska Liquor Control Commission Form 200.

Member McDonald moved to direct Chair to execute a Letter of Engagement with Daniel D. Miller, CPA relating to assistance in preparing the 2019/2020 County budget. Member Wertz seconded the motion and after consideration, the following members voted in favor of the motion: McDonald, Nichols and Wertz. Motion carried.

Member Wertz moved to approve 2.5% employee salary increase for fiscal year 2019/2020. Member McDonald seconded the motion and after consideration, the following members voted in favor of the motion. McDonald, Nichols and Wertz. Motion carried. Spreadsheet marked Exhibit "A" is attached to and incorporated herein by this reference.

Member Wertz moved to adjourn at 12:04 p.m. and to meet for the next regular meeting on Monday, July 1st, 2019 at 9:00 a.m. Member McDonald seconded the motion and the roll was called with the following members voting in favor of said motion: McDonald, Nichols, and Wertz. Motion carried.

ATTEST:

Paul Nichols, Chair
Hitchcock County Board of Commissioners

Margaret M. Pollmann, County Clerk