

# Hitchcock County Board Minutes



Hitchcock County Board of Commissioners

Trenton, Nebraska

August 5<sup>th</sup>, 2019

A meeting of the County Board of Commissioners of Hitchcock County, Nebraska was held at the Hitchcock County Courthouse Commissioner’s Room, 229 East D Street, Trenton, Nebraska on Monday, the 5<sup>th</sup>, day of August, 2019 commencing at 9:00 o’clock a.m. Present were Chair Paul Nichols, Commissioners Scott McDonald and Ron Wertz, and County Clerk Margaret Pollmann. Notice of the meeting was given in advance thereof by publication in the Hitchcock County News, the designated method for giving notice. Board agendas are posted on the County’s website [www.hitchcockcounty.ne.gov](http://www.hitchcockcounty.ne.gov). Notice of the meeting was given to the Chair and all members of the Board. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public. The Open Meetings Act was available for review and Chair indicated the location of such copy in the room where the meeting was being held.

Chair Nichols called the meeting to order at 9:00 a.m.

Anthony Bishop requested a letter of termination for medical purposes and Scott McDonald provided the same.

Member Wertz moved to approve the consent agenda consisting of the following items: Approval of the August 5<sup>th</sup>, 2019 agenda; Approval of the July 15<sup>th</sup>, 2019 meeting minutes. Member McDonald seconded the motion and after consideration the following members voted in favor of the motion: McDonald, Nichols, and Wertz. Motion carried.

Member McDonald moved to approve the following claims. Member Wertz seconded the motion and after consideration, the following members voted in favor of said motion: Nichols, Wertz, and McDonald. Motion carried.

## GENERAL FUND:

General Fund Payroll -----	\$13,533.82
Capital Business Systems, equipment lease -----	\$ 28.00
Community 1 <sup>st</sup> Bank, FICA/OASI/Fed. -----	\$ 4,041.79
DAS State Accounting, data process. -----	\$ 226.48
Dollar General, supply -----	\$ 32.80
Eakes Office Solutions, maint. agree. -----	\$ 345.42
Bree Fraizer, blood tests -----	\$ 125.00
Goodwin Siegfried, ct. appt. counsel -----	\$ 90.00
Government Forms & Supplies, supplies -----	\$ 141.28
Great Plains Comm., service -----	\$ 1,137.29
Lincoln Co. Clerk, probation costs -----	\$ 3,986.40
NE Dept. Rev., state tax -----	\$ 594.61
Paul Nichols, mileage -----	\$ 298.70
Redfield Direct, supply -----	\$ 171.27
Retirement Plans Division, Ameritas, retirement -----	\$ 1,973.49
Schmick’s Market, supply -----	\$ 1,267.18
Scoop Media, publications -----	\$ 665.84
Dawn M. Siegfried, deposition -----	\$ 282.00
SW Public Power, utility -----	\$ 37.78



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Ashley K. Spahn, ct. appt. counsel -----	\$ 200.00
Verizon Wireless, service -----	\$ 283.48
Village of Trenton, utility -----	\$ 2,883.36
Walmart, supply -----	\$ 501.66
West Central NE Area Agency on Aging, dues -----	\$ 1,975.50
Ryan Wilcox, public defender contract -----	\$ 3,000.00

## **ROAD FUND:**

Road Fund Payroll -----	\$14,740.50
Justin Bright, reimb. CDL fees -----	\$ 247.01
Carquest Auto Parts, repair -----	\$ 258.78
Community 1 <sup>st</sup> Bank, FICA/OASI/Fed. -----	\$ 4,661.47
Gotcha Glass, repair -----	\$ 130.00
Great Plains Comm., service -----	\$ 250.84
Medical Enterprises, DOT testing -----	\$ 35.00
NE Dept. Rev., state tax -----	\$ 765.95
Powerplan JD Financial, repair -----	\$ 966.60
Quality Urgent Care, DOT testing -----	\$ 100.00
Retirement Plans Division, Ameritas, retirement -----	\$ 2,199.58
Sensel Welding & Repair, repair -----	\$ 149.20
SW Public Power, utility -----	\$ 38.37
Village of Stratton, utility -----	\$ 102.88
Village of Trenton, utility -----	\$ 143.72

## **E 911 PSC FUND:**

Centurylink, service -----	\$ 228.03
Great Plains Comm., service -----	\$ 429.56

## **911 EMERGENCY SERVICES FUND:**

Centurylink, service -----	\$ 60.62
Great Plains Comm., service -----	\$ 114.19

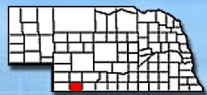
Art Skinner voiced safety concerns in regard to a portion of Road 358. Discussion held on condition of the bridge and the approach to the same.

County Attorney D. Eugene Garner joined the meeting.

Agenda Item #5, Audit Informal Quotes was taken up. Donald Wilson joined the meeting. One quote was received and opened as published at 10:00 a.m.

Member Wertz moved to enter into a three year agreement for professional audit services with Donald D. Wilson, CPA for County fiscal years ending June 30, 2019, June 30, 2020, and June 30, 2021. Member McDonald seconded the motion and after consideration, the following members voted in favor of the motion: McDonald, Wertz, and Nichols. Motion carried. Mr. Wilson to provide a letter of engagement for consideration at the August 19<sup>th</sup>, 2019 meeting.

Veteran's Service Committee members Tom Jones, Bob Brown, Richard Baxter and Cliff Johnson and Veteran's Service Officer Robert Scott joined the meeting. A fact sheet was provided regarding number of veteran's visiting the office weekly, implementation of the Mission Act, the need for in home visits, and the



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need for interaction with local veteran's associations. VSO Scott advised as to registered and non-registered veteran's within Hitchcock County and those he is serving outside of the County. It was the recommendation of the Veteran's Service Committee to increase VSO office hours to three days per week, those being Tuesday, Wednesday and Thursday beginning September 3<sup>rd</sup>, 2019. It was the consensus of the Board to approve said request in the 2019-2020 Veteran's Service Officer budget.

Tyson Bardsley with Oak Creek Engineering joined the meeting and provided a recommendation regarding the July 15<sup>th</sup>, 2019 bids on Structure No. C004402305P on Road 359 located 2 miles south of Palisade.

Member McDonald moved to accept the low bid from Norfolk Contracting in the amount of \$574,934 on structure C004402305P and to direct chair to execute Notice of Award accordingly. Member Wertz seconded the motion and after consideration the following members voted in favor of the motion: Wertz, McDonald and Nichols. Motion carried.

The 2019 Fracture Critical Bridge Inspection Agreement by and between the County and the State of Nebraska, Department of Transportation was reviewed.

Member McDonald offered Signing Resolution #19-11 and moved for its' adoption. Member Nichols seconded the motion and after consideration the roll was called thereupon and the following members voted in favor of the motion: Wertz, McDonald, and Nichols. Said resolution having been consented to by a majority of all members elected to said County Board, was by the Chair declared passed and adopted. A true, correct and complete copy of said resolution is as follows:

## RESOLUTION 19-11

### SIGNING OF THE PROJECT PROGRAM AGREEMENT 2019 FRACTURE CRITICAL BRIDGE INSPECTION

Hitchcock County  
Resolution No. 19-11

**Whereas:** Nebraska Department of Transportation (NDOT) is developing a transportation project, on the behalf of the county, for which it intends to obtain Federal funds;

**Whereas:** Hitchcock County as a sub-recipient of Federal-Aid funding is charged with the responsibility of expending said funds in accordance with Federal, State and local laws, rules, regulations, policies and guidelines applicable to the funding of the Federal-aid projects;

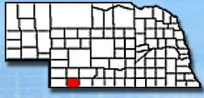
**Whereas:** Hitchcock County and the NDOT wish to enter into a Program Agreement to provide for fracture critical bridge inspection and load re-rating (if necessary) services for the Federal-aid project.

**Be It Resolved:** by the Board of Commissioners of Hitchcock County that:

Paul Nichols, Chair of the Hitchcock County Board of Commissioners is hereby authorized to sign the attached Project Program Agreement between Hitchcock County and the NDOT.

Hitchcock County is committed to providing local funds for the project as required by the Project Program Agreement:

NDOR Project Number: STP-NBIS (118)



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NDOR Control Number 01003

NDOR Project Name: 2019 Fracture Critical Bridge Inspection

Adopted this 5<sup>th</sup> day of August, 2019 at Trenton, Nebraska.

The Board of Commissioners of Hitchcock County

\_\_\_\_\_  
Paul Nichols, Chair

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Ronald L. Wertz, Vice Chair

\_\_\_\_\_  
Scott McDonald, Member

ATTEST:

(Seal)

\_\_\_\_\_  
Margaret M. Pollmann, County Clerk

Board Member McDonald moved the adoption of said resolution. Member Nichols seconded the motion. Roll Call: 3 Yes 0 No 0 Abstained 0 Absent. Resolution adopted, signed and billed as adopted.

Chair Nichols executed the 2019 Fracture Critical Bridge Inspection agreement pursuant to Resolution 19-11.

The Annual Certification of Program Compliance to the Nebraska Board of Public Roads Classifications and Standards for 2019 was reviewed.

Member Wertz offered Signing Resolution #19-12 and moved for its' adoption. Member McDonald seconded the motion and after consideration the roll was called thereupon and the following members voted in favor of the motion: Wertz, McDonald, and Nichols. Said resolution having been consented to by a majority of all members elected to said County Board, was by the Chair declared passed and adopted. A true, correct and complete copy of said resolution is as follows:

## RESOLUTION

### SIGNING OF THE COUNTY ANNUAL CERTIFICATION OF PROGRAM COMPLIANCE FORM 2019

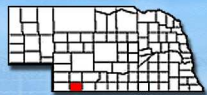
Resolution No. 19-12

**Whereas:** State of Nebraska Statues, sections 39-2115, 39,2119, 39-2120, 39-2121, and 39-2502(2), requires an annual certification of program compliance to the Nebraska Board of Public Roads Classifications and Standards; and

**Whereas:** State of Nebraska Statue, section 39-2120 also required that the annual certification of program compliance by each county shall be signed by the County Board Chairperson and shall include a copy of a resolution of the governing body of the county authorizing the signing of the certification form.

**Be It Resolved** that the County Board Chairperson of Hitchcock County is hereby authorized to sign the attached County Annual Certification of Program Compliance form.

Adopted this 5<sup>th</sup> day of August, 2019 at Trenton, Nebraska.



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County Board Members

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Paul Nichols

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Ron Wertz

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Scott McDonald

County Board Member Wertz Moved the adoption of said resolution. Member McDonald Seconded the Motion. Roll Call: 3 Yes - 0 No – 0 Abstain – 0 Absent  
Resolution adopted, signed and billed as adopted.

ATTEST:

SEAL

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Margaret M. Pollmann  
Hitchcock County Clerk

Chair executed the County Annual Certification of Program Compliance to Nebraska Board of Public Roads Classifications and Standards 2019 pursuant to Resolution 19-12.

No action taken on Resolution 19-13 relating to a proposed petition drive by TrueNebraskans.

The following 2019 county official inventories were acknowledged and verified by the Board: Weed Superintendent, District Judge, and Assessor.

The Treasurer was in receipt of \$4,440.00 from NIRMA for insurance dividends (\$2,220.00 credited to the General Fund and \$2,220.00 credited to the Road Fund).

Member Wertz moved to adjourn at 11:25 a.m. and to meet for the next regular meeting on Monday, August 19<sup>th</sup>, 2019 at 9:00 a.m. Member McDonald seconded the motion and the roll was called with the following members voting in favor of said motion: McDonald, Nichols, and Wertz. Motion carried.

ATTEST:

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Paul Nichols, Chair  
Hitchcock County Board of Commissioners

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Margaret M. Pollmann, County Clerk