



# Hitchcock County Board Minutes



Hitchcock County Board of Commissioners

Trenton, Nebraska

April 6<sup>th</sup>, 2020

A meeting of the County Board of Commissioners of Hitchcock County, Nebraska was held at the Hitchcock County Courthouse Commissioner’s Room, 229 East D Street, Trenton, Nebraska on Monday, the 6<sup>th</sup> day of April, 2020 commencing at 9:00 o’clock a.m. Present were Chair Paul Nichols, Commissioners Scott McDonald and Ron Wertz, and County Clerk Margaret Pollmann. Notice of the meeting was given in advance thereof by publication in the Hitchcock County News, the designated method for giving notice. Board agendas are posted on the County’s website [www.hitchcockcounty.ne.gov](http://www.hitchcockcounty.ne.gov). Notice of the meeting was given to the Chair and all members of the Board. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public. The Open Meetings Act was available for review and Chair indicated the location of such copy in the room where the meeting was being held.

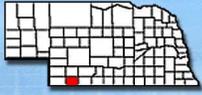
Chair Nichols called the meeting to order at 9:00 a.m.

Member McDonald moved to approve the consent agenda consisting of the following items: Approval of the April 6<sup>th</sup>, 2020 Agenda and approval of the March 16<sup>th</sup>, 2020 regular meeting minutes and the March 31, 2020 emergency meeting minutes. Member Nichols seconded the motion and after consideration the following members voted in favor of said motion: Nichols, McDonald, and Wertz. Motion carried.

Member Wertz moved to approve the following claims. Member McDonald seconded the motion and after consideration, the following members voted in favor of said motion: McDonald, Wertz and Nichols. Motion carried.

## GENERAL FUND:

|   |             |
|---|-------------|
| General Fund Payroll -----                                    | \$13,262.48 |
| Advanced Radiology of Grand Island, inmate medical -----      | \$ 801.72   |
| Clerk of the District Court, adv. costs -----                 | \$ 69.00    |
| Community 1 <sup>st</sup> Bank, FICA/OASI/Fed. -----          | \$ 3,949.40 |
| Kimberly Cook, mileage/communications -----                   | \$ 125.22   |
| Dollar General, supply -----                                  | \$ 25.54    |
| ES&S, ballots -----   | \$ 863.88   |
| Nancy Frecks, mileage/communications -----                    | \$ 47.02    |
| Great Plains Comm., service -----                             | \$ 1,224.16 |
| Hitchcock Co. Clerk, recording fee -----                      | \$ 16.00    |
| Hitchcock Co. Court, costs -----                              | \$ 50.00    |
| Jacks Uniforms & Equipment, new equipment -----               | \$ 1,613.51 |
| K-C Motor Electric, insurance reimb. repair/hail damage ----- | \$ 1,463.96 |
| Lincoln Co. Treasurer, mental health board hearing -----      | \$ 300.00   |
| MASA, suppl. ins. -----                                       | \$ 7.00     |
| Midwest Special Services, inmate transport -----              | \$ 388.50   |
| NE Dept. Corrections, inmate safekeeping -----                | \$ 171.28   |
| NE Dept. Rev., state tax -----                                | \$ 578.52   |
| Postage -----   | \$ 2,000.00 |
| Region II Human Services, ¼ assessment -----                  | \$ 2,666.58 |
| Retirement Plans Division, Ameritas, retirement -----         | \$ 1,941.05 |
| Tanya Roberts-Connick, mental health board -----              | \$ 100.00   |



# Hitchcock County Board Minutes



|   |             |
|---|-------------|
| Scoop Media LLC, publications -----         | \$ 32.00    |
| SW Public Power, utility -----              | \$ 36.34    |
| US Bank, supply -----                       | \$ 63.18    |
| US Bank, website annual fee -----           | \$ 71.40    |
| Van Diest Supply Co., supply/chemical ----- | \$ 882.35   |
| Verizon Wireless, service -----             | \$ 283.09   |
| Village of Trenton, utility -----           | \$ 1,217.56 |
| Walmart, supply -----                       | \$ 281.46   |
| Ryan Wilcox, public defender contract ----- | \$ 3,000.00 |
| 911 Custom, equipment/supply -----          | \$ 213.45   |

## ROAD FUND:

|  |             |
|--|-------------|
| Road Fund Payroll -----                                      | \$12,640.95 |
| Justin Bright, reimb. repair -----                           | \$ 23.20    |
| Carquest Auto Parts, repair -----                            | \$ 41.47    |
| Community 1 <sup>st</sup> Bank, FICA/OASI/Fed. -----         | \$ 3,838.29 |
| Bart Monnahan, repair -----                                  | \$ 295.00   |
| Great Plains Comm., service -----                            | \$ 252.89   |
| JD Skiles Co., repair -----                                  | \$ 2,084.74 |
| NE Dept. Revenue/Motor Vehicle, fuel return -----            | \$ 353.00   |
| NE Dept. Transportation, fracture critical inspections ----- | \$ 706.32   |
| NE Dept. Rev., state tax -----                               | \$ 615.11   |
| Plains Equipment Group, repair -----                         | \$ 143.21   |
| Powerplan JD Financial, repair -----                         | \$ 135.69   |
| Retirement Plans Division, Amertias, retirement -----        | \$ 1,864.37 |
| Richards Gravel Pit, gravel -----                            | \$ 7,101.75 |
| SW Public Power, utility -----                               | \$ 40.70    |
| Village of Stratton, utility -----                           | \$ 161.01   |
| Village of Trenton, utility -----                            | \$ 138.59   |

## E-911 PSC FUND:

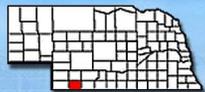
|   |             |
|---|-------------|
| GEO-COM, Inc., support service -----                  | \$ 1,455.98 |
| Great Plains Comm., service -----                     | \$ 429.56   |
| CenturyLink, service -----                            | \$ 227.13   |
| Frontier Communications, 911 trunk overflow fee ----- | \$ 264.91   |

## 911 EMERGENCY SERVICES FUND:

|   |           |
|---|-----------|
| Centurylink, service -----                            | \$ 60.38  |
| Parde Electric LLC, electrical for Viper -----        | \$ 311.36 |
| Frontier Communications, 911 trunk overflow fee ----- | \$ 70.42  |
| GEO-COM, Inc., support service -----                  | \$ 387.02 |
| Great Plains Comm., service -----                     | \$ 114.19 |

Weed Superintendent Bill Hagemann offered a spraying update and advised that Southwest Weed Management will be inspecting the Republican River through Hitchcock County.

Member Wertz offered Resolution #20-8 and moved for its' adoption. Member McDonald seconded the motion and after consideration the roll was called thereupon and the following members voted in favor of the motion: Wertz, Nichols, and McDonald. Said resolution having been consented to by a majority of all



# Hitchcock County Board Minutes



members elected to said County Board, was by the Chair declared passed and adopted. A true, correct and complete copy of said resolution is as follows:

## RESOLUTION 20-8 SIGNING OF THE PROJECT PROGRAM AGREEMENT – BL2024

Hitchcock County  
Resolution No. 20-8

**Whereas:** Hitchcock County is proposing a transportation project for which it would like to obtain County Bridge Match funds;

**Whereas:** Hitchcock County understands that it must strictly follow all State and local laws, rules, regulations, policies and guidelines applicable to the funding of the project; and

**Whereas:** Hitchcock County and the Nebraska Department of Transportation (NDOT) wish to enter into a new Project Program Agreement setting out the various duties and funding responsibilities for the project.

**Be It Resolved:** by the Board of Commissioners of Hitchcock County that:

Chair of the Hitchcock County Board of Commissioners is hereby authorized to sign the attached Project Program Agreement between Hitchcock County and the NDOT.

Hitchcock County is committed to providing local funds for the project as required by the Project Program Agreement:

NDOT Project Number: STWD-CBMP(4)

NDOT Control Number: 00974C

NDOT Project Name: County Bridge Match Program

Adopted this 6<sup>th</sup> day of April, 2020 at Trenton, Nebraska.

The Board of Commissioners of Hitchcock County

\_\_\_\_\_  
Paul Nichols, Chair

\_\_\_\_\_  
Ronald L. Wertz, Vice Chair

\_\_\_\_\_  
Scott McDonald, Member

Board Member Wertz moved the adoption of said resolution. Member McDonald seconded the motion. Roll

Call: 3 Yes 0 No 0 Abstained 0 Absent

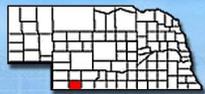
Resolution adopted, signed and billed as adopted

ATTEST:

(Seal)

\_\_\_\_\_  
Margaret M. Pollmann, County Clerk

Chair Nichols executed the 2020 County Bridge Match Program document as per Resolution 20-8.



# Hitchcock County Board Minutes



Member Nichols moved to ratify the Disaster Declaration relating to COVID-19 signed on March 27<sup>th</sup> 2020. Member Wertz seconded the motion and after consideration the following members voted in favor of the motion: Wertz, Nichols, and McDonald.

NIRMA Contact Karen Wertz advised as to the Proof of Loss/Statement of Loss regarding the August 13, 2019 storm. There may be additional unclaimed damage requiring inspection.

Joining the meeting were Sheriff D. Bryan Leggott, Treasurer Jackie Drain, and Assessor Terra Riggs. Officials advised as to operations since access was “suspended” to the courthouse on March 31<sup>st</sup>, 2020. At present all offices are fully staffed to accept phone calls and to schedule appointments as deemed necessary in order to perform their duties and serve the public accordingly. Various “what if” scenarios were discussed.

Building Maintenance Manager Karen Wertz advised as to the Courthouse door replacement project as part of repurposing Community Development Block Grant (CDBG) Program Income Funds. Manager Wertz advised as to procedures/conditions involved if CDBG funds were to be used. Project costs were discussed. It is the consensus of the board to proceed with installing automatic doors on the northwest and southeast doors of the courthouse and to pursue possible funding through NIRMA assist grants.

Board acknowledged receipt of a Memorandum from Department of Economic Development regarding CDBG Program Income Funds dated March 19<sup>th</sup>, 2020.

Treasurer Jackie Drain offered a report on the March 2<sup>nd</sup>, 2020 County Tax sale. There were 150 parcels on the list to be sold. There were 8 registered bidders and 44 parcels were sold. Since March 2, 2020, there have been 13 parcels sold by private sale, leaving 93 parcels available.

Treasurer Drain advised as to a change in credit card vendors to enable payment of taxes through “Nebraska Taxes On Line”.

Member Nichols moved to ratify and authorize the contract with Certified Payments previously executed by the Hitchcock County Treasurer. Member McDonald seconded the motion and after consideration the following members voted in favor of the motion: Wertz, Nichols, and McDonald.

The Treasurer was in receipt of \$10.55 from Tanya Monnahan for 2 surplus chairs, credited to the General Fund.

The Sheriff’s First Quarter 2020 report was on file.

Member McDonald moved to adjourn at 11:35 a.m. and to meet for the next regular meeting on Monday, April 20<sup>th</sup>, 2020 at 9:00 a.m. Member Nichols seconded the motion and the roll was called with the following members voting in favor of said motion: Nichols, McDonald, and Wertz. Motion carried.

ATTEST:

\_\_\_\_\_  
Paul Nichols, Chair  
Hitchcock County Board of Commissioners

\_\_\_\_\_  
Margaret M. Pollmann, County Clerk