



# Hitchcock County Board Minutes



Hitchcock County Board of Commissioners

Trenton, Nebraska

May 4<sup>th</sup>, 2020

A meeting of the County Board of Commissioners of Hitchcock County, Nebraska was held at the Hitchcock County Courthouse Community Room, 229 East D Street, Trenton, Nebraska on Monday, the 4<sup>th</sup> day of May, 2020 commencing at 9:00 o'clock a.m. Present were Chair Paul Nichols, Commissioners Scott McDonald and Ron Wertz, and County Clerk Margaret Pollmann. Notice of the meeting was given in advance thereof by publication in the Hitchcock County News, the designated method for giving notice. Board agendas are posted on the County's website [www.hitchcockcounty.ne.gov](http://www.hitchcockcounty.ne.gov). Notice of the meeting was given to the Chair and all members of the Board. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public. The Open Meetings Act was available for review and Chair indicated the location of such copy in the room where the meeting was being held.

Chair Nichols called the meeting to order at 9:00 a.m.

Member McDonald moved to approve the consent agenda consisting of the following items: Approval of the May 4<sup>th</sup>, 2020 Agenda and approval of the April 20<sup>th</sup>, 2020 meeting minutes. Member Wertz seconded the motion and after consideration the following members voted in favor of said motion: McDonald, Wertz, and Nichols. Motion carried.

Member Wertz offered Resolution #20-10 and moved for its' adoption. Member McDonald seconded the motion and after consideration the roll was called thereupon and the following members voted in favor of the motion: Nichols, McDonald, and Wertz. Said resolution having been consented to by a majority of all members elected to said County Board, was by the Chair declared passed and adopted. A true, correct and complete copy of said resolution is as follows:

## **RESOLUTION #20-10**

**WHEREAS**, the County of Hitchcock County, Nebraska, hereinafter referred to as "COUNTY", is a duly organized county, existing pursuant to the laws of the State of Nebraska; and

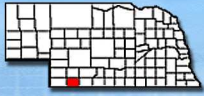
**WHEREAS**, it has been ascertained that there are and will be forthcoming inmate medical expenses exceeding the \$18,000.00 budgeted authority within the Hitchcock County Jail's 2019/2020 adopted budget; and

**WHEREAS**, it appears from the records of the office of the Hitchcock County Clerk, that the Hitchcock County Jail budget function line item 0100-671-00-2-1903 (Medical) within the General Fund does not have sufficient budget authority to meet current expenditures.

**NOW, THEREFORE BE IT RESOLVED BY THE COMMISSIONERS OF HITCHCOCK COUNTY, NEBRASKA:**

That the Hitchcock County Jail function is hereby authorized to increase its' budget authority by \$28,482.57 and that said authority shall be transferred from the Hitchcock County Sheriff function (line item 0100-651-00-1-0202, Deputy Salary – Other) within the General Fund budget.

PASSED AND APPROVED this 20<sup>th</sup> day of May, 2020.



# Hitchcock County Board Minutes



VOTING FOR THE MOTION: Scott McDonald, Paul Nichols and Ron Wertz.

VOTING AGAINST THE MOTION: None

ABSTAINING: None

ABSENT: None

The Resolution is hereby adopted.

ATTEST:

\_\_\_\_\_  
Paul Nichols, Chair

\_\_\_\_\_  
Margaret M. Pollmann, County Clerk

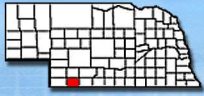
Member McDonald moved to approve the following claims. Member Wertz seconded the motion and after consideration, the following members voted in favor of said motion: Nichols, Wertz, and McDonald. Motion carried.

**GENERAL FUND:**

General Fund Payroll -----	\$ 9,347.70
Integrated Cardiology Group LLC, inmate medical -----	\$25,641.73
Capital Business Systems, Inc., lease -----	\$ 28.00
Community 1 <sup>st</sup> Bank, FICA/OASI/Fed. -----	\$ 2,513.87
D&S Hardware, repair -----	\$ 27.50
Dollar General, supply -----	\$ 18.50
Eakes Office Solutions, supply -----	\$ 342.87
ES&S, voting supplies -----	\$ 1,740.00
Lindermeier Law Office, ct. appt. counsel -----	\$ 508.33
Glass Express, repair -----	\$ 8,389.10
Great Plains Comm., service -----	\$ 1,167.07
MASA, suppl. ins. -----	\$ 7.00
NE Dept. Correctional Services, inmate medical -----	\$ 2,654.84
NE Dept. Rev., state tax -----	\$ 295.99
Paul Nichols, mileage -----	\$ 538.78
Quality Urgent Care, inmate medical -----	\$ 186.00
Quill Corp., supply -----	\$ 105.29
Retirement Plans Division, Ameritas, retirement -----	\$ 1,326.70
Shauna Schutz, reimb. AFLAC overpayment -----	\$ 31.60
Scoop Media LLC, publications -----	\$ 1,523.86
SW Public Power, utility -----	\$ 37.48
University of NE, technology bundle -----	\$ 569.95
Verizon Wireless, service -----	\$ 282.80
Village of Trenton, utility -----	\$ 1,040.42
Walmart Community, supply -----	\$ 151.79
Ryan R. Wilcox, public defender contract -----	\$ 3,000.00
7-D Lockshop, supply -----	\$ 7.00

**ROAD FUND:**

Road Fund Payroll -----	\$ 8,938.26
AKRS Equipment, repair -----	\$ 66.42



# Hitchcock County Board Minutes



Bosselman Energy, Inc., chemicals -----	\$ 60.61
Bud's Tire Repair, repair -----	\$ 717.99
Community 1 <sup>st</sup> Bank, FICA/OASI/Fed. -----	\$ 2,419.51
Dragon Products LLC, repair -----	\$ 5,318.93
E.I.A., LLC, gravel -----	\$ 1,954.53
Great Plains Comm., service -----	\$ 252.70
Jesse Mallett, gravel -----	\$ 4,860.00
NE Dept. Rev., state tax -----	\$ 316.91
Newman Traffic Signs, signs -----	\$ 4,218.22
Oak Creek Engineering, engineering -----	\$ 430.52
Retirement Plans Division, Ameritas, retirement -----	\$ 1,273.31
Retriever LLC, repair -----	\$ 830.00
Richards Gravel Pit, gravel -----	\$ 9,103.50
Village of Stratton, utility -----	\$ 146.04
Village of Trenton, utility -----	\$ 129.62
83 Repair, repair -----	\$ 681.52

### E-911 PSC FUND:

CenturyLink, service -----	\$ 75.53
Geo-Comm., Inc., annual GIS data maint. -----	\$ 7,268.79
Great Plains Comm., service -----	\$ 429.56

### 911 EMERGENCY SERVICES FUND:

Centurylink, service -----	\$ 20.08
Geo-Comm., Inc., annual GIS data maint. -----	\$ 1,932.21
Great Plains Comm., service -----	\$ 114.19

Maintenance Manager Karen Wertz joined the meeting and discussion was held on repair of the Culbertson Shop building roof.

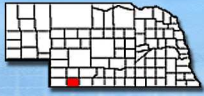
Joining the meeting were County Attorney D. Eugene Garner, Treasurer Jackie Drain, Assessor Terra Riggs, Building Maintenance Manager Karen Wertz and Extension Office Manager Pam Hamilton. Discussion held on COVID 19 planning.

Agenda Item #7, Culvert Bids was taken up. Chair Nichols opened the one bid received from Ace Eaton Metals.

Motion by McDonald to accept the bid of for twin, 46' x 72" (arched 81" x 59") corrugated metal culverts and culvert items to replace bridge structure C004402305 in amount of \$30,705.00. Member Wertz seconded the motion and after consideration the following members vote in favor of the motion: McDonald, Wertz, and Nichols. Motion carried.

Member Nichols moved to recess the meeting at 10:36 a.m. and enter into Board of Equalization proceedings. Member McDonald seconded the motion and after consideration, the following members voted in favor of the motion. McDonald, Wertz, and Nichols. Motion carried.

The meeting reconvened at 12:03 p.m.



# Hitchcock County Board Minutes



Member Nichols offered Resolution #20-11 and moved for its' adoption. Member Wertz seconded the motion and after consideration the roll was called thereupon and the following members voted in favor of the motion: Wertz Nichols, and McDonald. Said resolution having been consented to by a majority of all members elected to said County Board, was by the Chair declared passed and adopted. A true, correct and complete copy of said resolution is as follows:

## RESOLUTION #2020-11

WHEREAS, the County of Hitchcock, State of Nebraska, hereinafter referred to as "COUNTY", is a duly organized political subdivision, existing pursuant to the laws of the State of Nebraska; and

WHEREAS, further in recognition of the fact that the Health Department has suggested precautionary steps to mitigate the spread of the illness, including avoiding crowds, "social distancing" and refraining from physical contact; and

WHEREAS, further in recognition of the fact that many people have chronic medical conditions like diabetes or HIV which make them exceptionally vulnerable to the severe consequence of COVID-19; and

WHEREAS, further in recognition of the fact that all efforts should be utilized to mitigate the exposure and spreading of the illness; and

WHEREAS, on March 31, 2020, Resolution #2020-7 was adopted suspending public access to the Hitchcock County Courthouse is suspended until further notice effective 4:00 P.M. C.T., March 31, 2020, with the County offices remaining staffed to accept phone calls and to schedule appointments as deemed necessary in order to perform their duties and serve the public accordingly; and

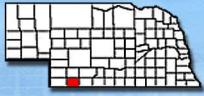
WHEREAS, the Board deems it appropriate to now resume *limited* access to the Hitchcock County Courthouse during regular Courthouse hours in order to further provide face-to-face customer service to the citizens of Hitchcock County as necessary.

IT IS THEREFORE RESOLVED BY THE BOARD that public access to the Hitchcock County Courthouse is resumed effective 8:30 A.M. C.T. on May 5, 2020 for regular Courthouse hours, and it is further suggested and encouraged that offices maintain a record documenting all face-to-face contacts specifically and including, name(s), date(s) and time(s) thereof.

IT IS FURTHER RESOLVED that, until further notice, driver's examiner services shall be limited to only Hitchcock County residents at such times as specifically scheduled by the State of Nebraska Department of Motor Vehicles.

IT IS FURTHER RESOLVED that in order to protect the health, safety and wellness of the public and of County employees, that the public is encouraged to conduct business over the phone or electronically in order to limit physical contact to the fullest extent that such services are available.

IT IS FURTHER RESOLVED that the public is encouraged to maintain social distancing and wear masks when interacting with county officials and employees within the Courthouse, and access will be controlled by social distance markings, queue lines, security personal, or staff monitoring in order to reduce the concentration of the number of people in the Courthouse at all times.



# Hitchcock County Board Minutes



IT IS FURTHER RESOLVED that the public is respectfully requested to follow public health guidance and regulations from local health districts, DHMs, and the Centers for Disease Control and Prevention (“CDC”) including without limitation: (1) if you have any symptoms of the flu or respiratory illness which includes a sore throat, fever, cough, or shortness of breath; (2) have been diagnosed with or have had close contact with anyone diagnosed with COVID-19; (3) have traveled outside of the health district within the last 14 days; (4) reside or have had close contact with anyone who has traveled outside of the health district in the last 14 days; or (5) have been directed to quarantine, isolate, or self-monitor at home for COVID-19 by any doctor, hospital, or health agency, to not enter the Courthouse, but rather conduct your County business by contacting the appropriate County office by telephone or email.

PASSED AND APPROVED on this 4<sup>th</sup> day of May, 2020.

VOTING FOR THE MOTION: Paul Nichols, Scott McDonald, Ronald L. Wertz

ABSTAINING: None.

VOTING AGAINST THE MOTION: None.

The Resolution is hereby adopted.

ATTEST:

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Paul Nichols, Chairman  
Hitchcock County Board of Commissioners

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Margaret M. Pollmann, Hitchcock Co. Clerk

Member Wertz moved to adjourn at 12:05 p.m. and to meet for the next regular meeting on Monday, May 20<sup>th</sup>, 2020 at 9:00 a.m. Member Nichols seconded the motion and the roll was called with the following members voting in favor of said motion: McDonald, Nichols, and Wertz. Motion carried.

ATTEST:

\_\_\_\_\_  
Paul Nichols, Chair  
Hitchcock County Board of Commissioners

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Margaret M. Pollmann, County Clerk