

Hitchcock County Board of Commissioners

Trenton, Nebraska
November 20, 2023

A meeting of the County Board of Commissioners of Hitchcock County, Nebraska was held at the Hitchcock County Courthouse Commissioner’s Room, 229 East D Street, Trenton, Nebraska on Monday, the 20th day of November 2023 commencing at 9:00 o’clock a.m. Present were Chair Paul Nichols, Vice Chair Ron Wertz, Commissioner Scott McDonald, and County Clerk Margaret Pollmann. Notice of the meeting was given in advance thereof by publication in the Hitchcock County News, the designated method for giving notice. Board agendas are posted on the County’s website www.hitchcockcounty.ne.gov. Notice of the meeting was given to the Chair and all members of the Board. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public. The Open Meetings Act was available for review and Chair indicated the location of such copy in the room where the meeting was being held.

Chair Nichols called the meeting to order at 9:00 a.m.

Member Nichols moved to approve the consent agenda consisting of the following items: Approval of the November 6th, 2023 meeting minutes; Approval of the November 20th, 2023 agenda. Member McDonald seconded the motion and after consideration, the following members voted in favor of the motion: Nichols, McDonald, and Wertz. Motion carried.

Member Wertz moved to approve the following claims. Member McDonald seconded the motion and after consideration, the following members voted in favor of the motion: Nichols, McDonald, and Wertz. Motion carried.

GENERAL FUND:

General Fund Payroll -----	\$54,895.75
AFLAC, suppl. ins. -----	\$ 972.54
BC&BS, dental ins. -----	\$ 1,502.28
BC&BS, health ins. -----	\$21,586.34
C&K Distributors, repair -----	\$ 5.35
CAN Surety, Treasurer bond -----	\$ 425.00
Colonial Life & Accident Ins. Co., suppl. ins. -----	\$ 39.70
Community 1 st Bank, FICA/OASI/Fed. -----	\$17,968.05
Community 1 st Bank, Annual ACH payroll processing -----	\$ 150.00
Kerwin Propp, repair -----	\$ 1,000.00
DAS State Accounting-Central Finance, data process. -----	\$ 150.00
Dundy Co. Sheriff, service fees -----	\$ 18.66
Eakes Office Solutions, supply -----	\$ 25.69
Mike Erickson, mileage/reimb. CDL -----	\$ 146.00
Farmers Coop Grain & Supply, fuel/repair -----	\$ 1,681.65
First Net/AT&T Mobility, service -----	\$ 385.68
Government Forms & Supplies, supply -----	\$ 162.75
Great Plains Communications, service -----	\$ 1,128.27
Hitchcock Co. Sheriff, service fees -----	\$ 316.86
JA Automotive & Repair LLC, repair -----	\$ 164.67
MASA, suppl. ins. -----	\$ 56.25
Scott McDonald, mileage -----	\$ 256.11
Mid-American Benefits, Inc., admin. fees -----	\$ 104.00
NACO, registrations -----	\$ 1,256.65
NE Dept. Rev., state tax -----	\$ 2,980.65
NE Planning & Zoning Assoc., membership -----	\$ 15.00
New York Life, life ins. -----	\$ 75.00
Prairie Plains CASA, services -----	\$ 3,000.00
Quadient Leasing USA Inc., postage meter -----	\$ 214.59
Red Willow Co. Sheriff, service fees -----	\$ 50.00
Retirement Plans Division Ameritas, retirement -----	\$ 9,090.02
Secretary of State, Election Division, supply -----	\$ 10.00
SW Public Power, utility -----	\$ 78.96

Total Turf Co., Inc., grounds care -----	\$ 150.00
Trails West Texaco, supply/court costs -----	\$ 66.19
Trenton Public Library, expense -----	\$ 100.00
US Bank, uniform allowance/postal services/supply -----	\$ 350.72
VSP Insurance Co., vision ins. -----	\$ 380.31
Western Pathology Consultants PC, coroner fees -----	\$ 1,325.00

ROAD FUND:

Road Fund Payroll -----	\$11,308.16
AFLAC, suppl. ins. -----	\$ 369.79
BC&BS, dental ins. -----	\$ 320.56
BC&BS, health ins. -----	\$ 5,241.36
Bosselman Energy, Inc., fuel/heating fuels -----	\$ 433.65
C&K Distributors, tools -----	\$ 106.30
Community 1 st Bank, FICA/OASI/Fed. -----	\$ 3,188.54
Dans R Us Sanitation, service -----	\$ 24.63
Phillip Dixon, hwy. supt. contract -----	\$ 1,000.00
Farmers Coop Grain & Supply, fuel -----	\$ 7,695.00
Great Plains Communications, service -----	\$ 351.46
Lakeside Sand & Gravel LLC, gravel -----	\$16,428.24
League Builders Supply, Inc., supply -----	\$ 107.91
MASA, suppl. ins. -----	\$ 6.25
Michael Todd & Company, Inc., signs -----	\$ 6,573.96
Mid-American Benefits, Inc., admin. fees -----	\$ 24.00
Midwest Service & Sales Co., culvert rivets -----	\$ 658.00
NKC Tire/McWhorter's Tire, repair -----	\$ 52.50
NE Dept. Rev., state tax -----	\$ 503.65
Retirement Plans Division Ameritas, retirement -----	\$ 1,483.55
Richards Gravel Pit, Inc., gravel -----	\$ 750.00
Rippen Oil LLC, fuel -----	\$ 183.33
Ruggles Truck & Trailer, repair -----	\$ 19.00
Sensel Welding & Repair, supply -----	\$ 132.51
James Dailey, sign post -----	\$ 31.50
Stratton Auto Parks, repair/supply -----	\$ 215.65
Village of Culbertson, utility -----	\$ 52.31
Village of Trenton, utility -----	\$ 168.33
VSP Insurance Co., vision ins. -----	\$ 67.55

ROAD & BRIDGE BUYBACK FUND:

Chipperfield Ag Erectors LLC, tube setting service -----	\$ 6,430.00
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911 EMERGENCY SERVICES:

GEO-Comm, Inc., data hub subscription-----	\$ 269.20
Great Plains Communications, service -----	\$ 15.42

911 PSC FUND:

GEO-Comm, Inc., data hub subscriptions -----	\$ 725.80
Great Plains Communications, service -----	\$ 48.84

Emergency Manager Brandon Myers provided the Region 51 Emergency Management Quarterly Report. Also present Deputy Emergency Manger Kyle Clapp and presented the completed updated Hazard Mitigation Plan.

Attorney D. Eugene Garner joined the meeting.

Highway Superintendent Phillip Dixon discussed various road and bridge projects with the Board. NIRMA Contact Mike Erickson joined the meeting and discussion was held regarding an incident on October 18, 2023 on Valley Drive in 26-3-32.

Member Wertz moved to enter into executive session at 10:30 to discuss litigation. Member Wertz seconded the motion and after consideration, the following members voted in favor of the motion: McDonald, Wertz, and Nichols. Motion carried. Those present in executive session,

Wertz, Nichols, McDonald, Attorney D. Eugene Garner, NIRMA Contact Mike Erickson and Highway Superintendent Phillip Dixon.

Member Wertz moved to come out of executive session at 11:00 a.m. Member McDonald seconded the motion and the following members voted in favor of the motion: Wertz, Nichols, and McDonald. Motion carried.

Greg O'Brien with Nebraska Machinery Co. and Jolene Schauer with Murphy Tractor Co. joined the meeting. Motor grader bids were opened at 11:00 a.m. as published. Two bids were received:

- Nebraska Machinery Company – Outright bid \$405,200.00 and Trade Bid \$345,000.00
- Murphy Tractor Company – Outright bid \$411,478.00 and Trade Bid \$359,478.00.

Said bids were reviewed and discussed.

Member Nichols moved to accept the bid of Nebraska Machinery in the amount of \$345,000.00 for a 2024 production model, 150 AWD motor grader. Member Wertz seconded the motion and after consideration, the following members voted in favor of the motion: McDonald, Nichols, and Wertz. Motion carried.

Member Wertz moved to approve the Application To Occupy County Road Right of Way filed by Moorhouse Irrigation for an underground water line on Road 363, Hitchcock County, Nebraska. Member McDonald seconded the motion and after consideration, the following members voted in favor of the motion: Wertz, McDonald, and Nichols. Motion carried.

Member Nichols offered Resolution #23-22 and moved for its' adoption. Member Wertz seconded the motion and after consideration the roll was called thereupon and the following members voted in favor of the motion: Nichols, Wertz, and McDonald. Said resolution having been consented to by a majority of all members elected to said County Board, was by the Chair declared passed and adopted. A true, correct and complete copy of said resolution is as follows and is available for inspection in the office of the County Clerk and on the County's website: www.hitchcockcounty.ne.gov.

**RESOLUTION
SIGNING OF THE
YEAR-END CERTIFICATION OF COUNTY HIGHWAY SUPERINTENDENT 2023**

Resolution No. 23-22

Whereas: State of Nebraska Statutes, sections 39-2302, and 39-2501 through 39-2505 detail the requirements that must be met in order for a county to qualify for annual Incentive Payment; and

Whereas: The State of Nebraska Department of Transportation (NDOT) requires that each county must annually certify (by December 31st of each year) the appointment(s) of the County Highway Superintendent(s) to the NDOT using the Year-End Certification of County Highway Superintendent form; and

Whereas: The NDOT requires that such certification shall also include a copy of the documentation of the county highway superintendent's appointment, i.e., meeting minutes showing the appointment of the County Highway Superintendent by their name as it appears on their License (if applicable), the License Number (if applicable) and Class of License (if applicable), the type of appointment, i.e., employed or under contract (consultant, or interlocal agreement with another county and/or incorporated municipality), and the beginning date of the appointment; and

Whereas: The NDOT also requires that such Year-End Certification of County Highway Superintendent form shall be signed by the County Board Chairperson and shall include a copy of a resolution of the County Board authorizing the signing of the Year-End Certification of County Highway Superintendent form by the County Board Chairperson.

Be it resolved that the County Board Chairperson of Hitchcock County is hereby authorized to sign the attached Year-End Certification of County Highway Superintendent form(s).

Be it resolved that the County Board Chairperson of Hitchcock County is hereby authorized to sign the attached County Annual Certification of Program Compliance form.

Adopted this 20th day of November, 2023 at Trenton, Nebraska.

County Board Members

Paul Nichols

Ron Wertz

Scott McDonald

County Board Member Nichols moved the adoption of said resolution. Member Wertz seconded the motion. Roll Call: 3 Yes – 0 No – 0 Abstained – 0 Absent. Resolution adopted, signed and billed as adopted.

ATTEST:

Margaret M. Pollmann, Hitchcock Co. Clerk

Treasurer Jackie Drain provided the 2023 Annual Distress Warrant Report and the October 2023 Pledged Securities Report.

Paul Nichols advised as to trees in county road right of way on Old Highway 17.

The Sheriff's 3rd Quarter Report was on file.

The Financial Statements with Independent Auditor Reports Thereon for the year ended June 30, 2023 was received and acknowledged. Said report will be posted on the County's website as a link on the County Board page.

Member Wertz moved to adjourn at 12:35 p.m. and to meet for the next regular meeting on Monday, December 4th, 2023 at 9:00 a.m. Member Nichols seconded the motion and the roll was called with the following members voting in favor of said motion: McDonald, Wertz, and Nichols. Motion carried.

ATTEST:

Paul Nichols, Chair
Hitchcock County Board of Commissioners

Margaret M. Pollmann, County Clerk