

Hitchcock County Board of Commissioners

Trenton, Nebraska
December 2, 2024

A meeting of the County Board of Commissioners of Hitchcock County, Nebraska was held at the Hitchcock County Courthouse Commissioner’s Room, 229 East D Street, Trenton, Nebraska on Monday the 2nd day of December 2024 commencing at 9:00 o’clock a.m. Present were Chair Paul Nichols and Commissioner Ron Wertz and County Clerk Margaret Pollmann. Commissioner Scott McDonald was absent. Notice of the meeting was given in advance thereof by publication on November 28th, 2024 in *Scoop Media News*, the designated method for giving notice. Board agendas are posted on the County’s website www.hitchcockcounty.ne.gov. Notice of the meeting was given to the Chair and all members of the Board. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public. The Open Meetings Act was available for review and Chair indicated the location of such copy in the room where the meeting was being held. Also present Christopher Baker.

Chair Nichols called the meeting to order at 9:00 a.m.

Member Nichols moved to approve the consent agenda consisting of the following items: Approval of the November 18th, 2024 meeting minutes; Approval of the December 2nd, 2024 agenda. Member Wertz seconded the motion and after consideration, the following members voted in favor of the motion: Nichols and Wertz. McDonald, Absent. Motion carried.

Member Nichols moved to approve the following claims. Member Wertz seconded the motion and after consideration, the following members voted in favor of the motion: Wertz and Nichols. McDonald, Absent. Motion carried.

GENERAL FUND:

General Fund Payroll -----	\$14,448.50
Applied Connective Technologies, IT services -----	\$ 50.00
Capital One, supply -----	\$ 346.58
Community 1 st Bank, FICA/OASI/Fed. -----	\$ 4,067.67
Data Shield, shredding services -----	\$ 85.00
Dollar General, supply -----	\$ 38.40
2024 General Election Canvass Board -----	\$ 300.00
Eakes Office Solutions, supply -----	\$ 234.72
Mike Erickson, mileage -----	\$ 107.20
Holy Family Alter Society, poll site rental -----	\$ 50.00
Intab LLC, supply -----	\$ 70.03
Langenfeld Towing & Recovery, impound towing -----	\$ 602.50
MASA, suppl. ins. -----	\$ 6.25
MIPS, Inc., data process -----	\$ 2,033.89
National Assoc. of Counties, dues -----	\$ 450.00
NE Dept. Rev., state employment tax withholding -----	\$ 640.02
NIRMA, registration cancellation fee -----	\$ 75.00
Retirement Plans Division Ameritas, retirement -----	\$ 2,089.96
SW Public Power Dist., utility -----	\$ 38.24
Ashley K. Spahn, ct. appt. counsel -----	\$ 1,325.00
Volz, Inc., repair -----	\$ 240.00
Ryan R. Wilcox, public defender contract -----	\$ 3,500.00
Donald D. Wilson CPA, 2024 audit services -----	\$ 7,800.00
J Distributing LLC, repair -----	\$ 455.99

ROAD FUND:

Road Fund Payroll -----	\$10,842.30
Community 1 st Bank, FICA/OASI/Fed. -----	\$ 2,647.63
MASA, suppl. ins. -----	\$ 6.25
NE Dept. Rev. State employment tax withholding -----	\$ 361.27
NE Machinery Co., repair -----	\$ 1,186.62
Retirement Plans Division Ameritas, retirement -----	\$ 1,511.36
Village of Culbertson, utility -----	\$ 59.44

Village of Stratton, utility ----- \$ 181.88

REGISTER OF DEEDS P&M FUND:

MIPS, Inc., data process ----- \$ 255.12

Member Nichols moved to direct Chair to execute the letter of engagement by and between the County and Donald D. Wilson CPA for audit services for the year ending June 30, 2024 in the amount of \$8,300. Member Wertz seconded the motion, and after consideration the following members voted in favor of the motion: Nichols and Wertz. McDonald, Absent. Motion carried.

The Board acknowledged receipt of an *Application For Investment of Funds for Year 2025* from Union Bank and Trust.

Member Wertz offered Signing Resolution #24-22 and moved for its' adoption. Member Nichols seconded the motion and after consideration the roll was called thereupon and the following members voted in favor of the motion: Nichols and Wertz. McDonald, Absent. Said resolution having been consented to by a majority of all members elected to said County Board, was by the Chair declared passed and adopted. A true, correct and complete copy of said resolution is on file in the office of the County Clerk and on the County's website www.hitchcockcounty.ne.gov.

RESOLUTION

**SIGNING OF THE
YEAR-END CERTIFICATION OF COUNTY HIGHWAY SUPERINTENDENT 2024**

Resolution No. 24-22

Whereas: State of Nebraska Statutes, sections 39-2302, and 39-2501 through 39-2505 detail the requirements that must be met in order for a county to qualify for annual Incentive Payment; and

Whereas: The State of Nebraska Department of Transpiration (NDOT) requires that each county must annually certify (by December 31st of each year) the appointment(s) of the County Highway Superintendent(s) to the NDOT using the Year-End Certification of County Highway Superintendent form; and

Whereas: The NDOT requires that such certification shall also include a copy of the documentation of the county highway superintendent's appointment, i.e., meeting minutes showing the appointment of the County Highway Superintendent by their name as it appears on their License (if applicable), the License Number (if applicable) and Class of License (if applicable), the type of appointment, i.e., employed or under contract (consultant, or interlocal agreement with another county and/or incorporated municipality), and the beginning date of the appointment; and

Whereas: The NDOT also requires that such Year-End Certification of County Highway Superintendent form shall be signed by the County Board Chairperson and shall include a copy of a resolution of the County Board authorizing the signing of the Year-End Certification of County Highway Superintendent form by the County Board Chairperson.

Be it resolved that the County Board Chairperson of Hitchcock County is hereby authorized to sign the attached Year-End Certification of County Highway Superintendent form(s).

Be it resolved that the County Board Chairperson of Hitchcock County is hereby authorized to sign the attached County Annual Certification of Program Compliance form.

Adopted this 2nd day of December, 2024 at Trenton, Nebraska.

County Board Members

Paul Nichols

Ron Wertz

Scott McDonald

County Board Member Wertz moved the adoption of said resolution. Member Nichols seconded the motion. Roll Call: 2 Yes – 0 No – 0 Abstained – 1 Absent. Resolution adopted, signed and billed as adopted.

ATTEST:

Margaret M. Pollmann, Hitchcock Co. Clerk

County Attorney D. Eugene Garner joined the meeting.

Emergency Manager Brandon Myers offered Region 51 Emergency Management’s quarterly report.

Sheriff Jason Swartz informed the commissioners as to a law enforcement recruiting service known as IHire and the different levels of services provided and quarterly cost of the same. Attorney Garner advised as to the same. Sheriff Swartz will move forward with this service.

Bids for a 56’x60’ steel building to be erected at 423 East 3rd Street, Trenton, Nebraska were opened as published at 10:00 a.m. Five bids were received:

- Giant Rock Construction, Papillion, NE - \$270,238.00
- M&B Construction, Culbertson, NE - \$189,055.00
- Vap Construction, Atwood, KS - \$156,900.00
- Chipperfield Ag Erectors LLC, McCook, NE - \$200,740.63
- CTE, McCook, NE - \$191,711.00

Treasurer Jackie Drain met with the board regarding fund balances.

Sheriff Swartz inquired as to increased salaries/wages for dispatchers.

Member Wertz moved enter executive session at 10:45 a.m. to discuss personnel. Member Nichols seconded the motion and after consideration, the following members voted in favor of the motion. Wertz and Nichols. McDonald, Absent. Motion carried. Those present in executive session were Commissioners Wertz and Nichols, County Attorney D. Eugene Garner, Sheriff Jason Swartz and Commissioner elect Christopher Baker.

Member Wertz moved to come out of executive session at 11:01 a.m. Member Nichols seconded the motion and the following members voted in favor of the motion. Wertz and Nichols. McDonald, absent. Motion carried.

Sheriff Swartz advised as to hiring a civil process server. Attorney Garner advised on the same.

Member Wertz moved to adjourn at 11:27 a.m. and to meet for the next regular meeting on Monday, December 18th, 2024 at 9:00 a.m. Member Nichols seconded the motion and the roll was called with the following members voting in favor of said motion: Nichols and Wertz. McDonald, Absent. Motion carried.

ATTEST:

Paul Nichols, Chair
Hitchcock County Board of Commissioners

Margaret M. Pollmann, County Clerk