

Hitchcock County Board of Commissioners

Trenton, Nebraska
November 3, 2025

A meeting of the County Board of Commissioners of Hitchcock County, Nebraska was held at the Hitchcock County Courthouse Commissioner's Room, 229 East D Street, Trenton, Nebraska on Monday the 3rd day of November 2025 commencing at 9:00 o'clock a.m. Present were Chair Paul Nichols, Commissioners Christopher Baker and Ron Wertz and County Clerk Margaret Pollmann. Notice of the meeting was given in advance thereof by publication on October 30th, 2025 in *Scoop Media News*, the designated method for giving notice. Board agendas are posted on the County's website www.hitchcockcounty.ne.gov. Notice of the meeting was given to the Chair and all members of the Board. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public. The Open Meetings Act was available for review and Chair indicated the location of such copy in the room where the meeting was being held.

Chair Nichols called the meeting to order at 9:00 a.m.

Member Nichols moved to approve the consent agenda consisting of the following items: Approval of the November 3rd, 2025 agenda and approval of the October 20th, 2025 meeting minutes. Member Wertz seconded the motion and after consideration a roll call vote was had as follows: Baker, Yes; Wertz, Yes; Nichols, Yes. Motion carried.

Member Wertz moved to approve the following claims. Member Baker seconded the motion and after consideration, a roll call vote was had as follows: Baker, Yes; Nichols, Yes; Wertz, Yes. Motion carried.

GENERAL FUND:

General Fund Payroll -----	\$18,463.44
Baleigh Abbott, mileage/communications -----	\$ 129.40
Quality Farm & Ranch Center, repair/supply -----	\$ 409.97
Applied Connective Technologies, IT services -----	\$ 526.95
Badge & Wallet, uniform allowance -----	\$ 124.85
Rebecca Christofferson, patrol vehicle decals & installation -----	\$ 1,800.00
City of McCook, blood draw kits -----	\$ 20.80
Clerk, Dist. Ct., adv. costs -----	\$ 36.00
Community 1 st Bank, FICA/OASI/Fed. -----	\$ 5,147.48
Kimberly Cook, mileage/communications -----	\$ 275.57
DataShield, shredding services -----	\$ 93.16
Dollar General, supply -----	\$ 30.15
Jaclyn Drain, mileage -----	\$ 131.60
Eakes Office Solutions, supply -----	\$ 92.00
Hitchcock Co. Sheriff, service fees -----	\$ 58.46
Med. Air Service Assoc. B2B, suppl. ins. -----	\$ 12.50
NE Law Enforcement Training Center, training fees -----	\$ 175.00
NE Dept. Rev., state withholding tax -----	\$ 796.85
NE Sheriff's Assoc., dues -----	\$ 265.00
NE State Treasurer, unclaimed funds submission -----	\$ 12.65
Point C, deductible funding -----	\$ 8,000.00
Margaret Pollmann, mileage/lodging reimb. -----	\$ 280.80
Postage -----	\$ 1,000.00
Retirement Plans Division Ameritas, retirement -----	\$ 2,663.41
SW Public Power Dist., utility -----	\$ 44.33
Ashley K. Spahn, ct. appt. counsel -----	\$ 325.00
U-Save Pharmacy, inmate script. -----	\$ 83.39
US Bank, supply -----	\$ 13.26
US Bank, uniform allow./equipment -----	\$ 67.93
Ryan R. Wilcox, public defender contract -----	\$ 4,309.35

ROAD FUND:

Road Fund Payroll -----	\$13,650.93
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Community 1 st Bank, FICA/OASI/Fed. -----	\$ 3,368.93
Moorhous, Inc., repair -----	\$ 331.50
NE Dept. Rev., state tax withholding -----	\$ 476.97
Retirement Plans Division Ameritas, retirement -----	\$ 1,908.28
SW Public Power Dist., utility -----	\$ 43.32
Village of Stratton, utility -----	\$ 180.27

E911 PSC FUND:	
Applied Connective Technologies, IT Services -----	\$ 1,381.00
NE Generator Services LLC, late charges-----	\$ 136.02

Member Nichols moved to direct Chair to execute the Certification for County offices for the 2026 election cycle. Member Baker seconded the motion and after consideration/discussion, a roll call vote was had as follows: Wertz, Nichols, and Baker. Motion carried.

Emergency Manager Brandon Myers offered Region 51 Emergency Management’s quarterly report. Also present Deputy Emergency Manager Kyle Clapp.

County Attorney D. Eugene Garner joined the meeting.

Jarvis Culler with Applied Connective Technologies advised as to Round 2 of the State and Local Cybersecurity Grant (SLCG) program. Mr. Culler advised that this was an 80/20 state grant match for enhanced cyber security services. Also discussed was Round 3 of the SLCG program.

Member Baker moved to accept the Round 2 SLCG quote of Applied Connective Technologies for enhanced IT Services in the amount \$11,425.00 for a 12 month period. Member Wertz seconded the motion and after consideration a roll call vote was had as follows: Wertz, Yes; Baker, Yes; Nichols, Yes. Motion carried.

Member Baker moved to authorize chair to execute SLCG Round 3 application due November 7th, 2025. Member Nichols seconded the motion and after consideration a roll call vote was had as follows: Nichols, Yes; Wertz, Yes; Baker, Yes. Motion carried.

Member Nichols offered Resolution #25-21 and moved for its’ adoption. Member Baker seconded the motion and after consideration the roll was called thereupon and the following members voted in favor of the motion: Baker, Nichols, and Wertz. Said resolution having been consented to by a majority of all members elected to said County Board, was by the Chair declared passed and adopted. A true, correct and complete copy of said resolution is on file in the office of the County Clerk and on the County’s website www.hitchcockcounty.ne.gov.

RESOLUTION

**SIGNING OF THE
YEAR-END CERTIFICATION OF COUNTY HIGHWAY SUPERINTENDENT 2025**

Resolution No. 25-21

Whereas: State of Nebraska Statutes, sections 39-2302, and 39-2501 through 39-2505 detail the requirements that must be met in order for a county to qualify for annual Incentive Payment; and

Whereas: The State of Nebraska Department of Transpiration (NDOT) requires that each county must annually certify (by December 31st of each year) the appointment(s) of the County Highway Superintendent(s) to the NDOT using the Year-End Certification of County Highway Superintendent form; and

Whereas: The NDOT requires that such certification shall also include a copy of the documentation of the county highway superintendent’s appointment, i.e., meeting minutes showing the appointment of the County Highway Superintendent by their name as it appears on their License (if applicable), the License Number (if applicable) and Class of License (if applicable), the type of appointment, i.e., employed or under contract (consultant, or interlocal

agreement with another county and/or incorporated municipality), and the beginning date of the appointment; and

Whereas: The NDOT also requires that such Year-End Certification of County Highway Superintendent form shall be signed by the County Board Chairperson and shall include a copy of a resolution of the County Board authorizing the signing of the Year-End Certification of County Highway Superintendent form by the County Board Chairperson.

Be it resolved that the County Board Chairperson of Hitchcock County is hereby authorized to sign the attached Year-End Certification of County Highway Superintendent form(s).

Be it resolved that the County Board Chairperson of Hitchcock County is hereby authorized to sign the attached County Annual Certification of Program Compliance form.

Adopted this 3rd day of November, 2025 at Trenton, Nebraska.

County Board Members

Ron Wertz

Christopher Baker

Paul Nichols

County Board Member Nichols moved the adoption of said resolution. Member Baker seconded the motion. Roll Call: 3 Yes – 0 No – 0 Abstained – 0 Absent. Resolution adopted, signed and billed as adopted.

ATTEST:

Margaret M. Pollmann, Hitchcock Co. Clerk

Member Nichols offered Resolution #25-22 and moved for its' adoption. Member Baker seconded the motion and after consideration the roll was called thereupon and the following members voted in favor of the motion: Wertz, Baker, and Nichols. Said resolution having been consented to by a majority of all members elected to said County Board, was by the Chair declared passed and adopted. A true, correct and complete copy of said resolution is on file in the office of the County Clerk and on the County's website www.hitchcockcounty.ne.gov.

RESOLUTION 25-22

BE IT RESOLVED by the County Board of Commissioners, Hitchcock County, Nebraska, that for the purpose of transferring money from the General Fund to the County Road Fund per the supporting schedule of transfers budgeted found in the County Budget, that the Board directs the County Treasurer to transfer as needed and available a portion of the monies collected pursuant to the General levy for 2025 to the Road Fund, and that said transfer(s) be made by the County Treasurer after collections have been calculated.

The total portion from the 2025 County General levy to be transferred to the Road Fund is .307188 not to exceed \$653,865.00 for the budget year ended June 30, 2026.

The County Board believes that this is the most accurate way to keep track of Road Fund and General Fund revenues.

PASSED AND APPROVED this 3rd day of November, 2025.

Paul Nichols, Chair

ATTEST:

Margaret M. Pollmann, County Clerk

SEAL

Voting for the motion: Wertz, Nichols, and Baker

Voting against the motion: None
Abstaining: None
Absent: None

The 7-1-24 to 6-30-25 Audit Report (*Financial Statements with Independent Auditor Reports Thereon, Hitchcock County, Nebraska*) from Donald D. Wilson, CPA was acknowledged as received and accepted as presented. Said Audit Report will be posted on the County's website: www.hitchcockcounty.ne.gov.

Board reviewed the proposed Hitchcock County Credit Card Policy(s).

Member Wertz moved to adopt the Hitchcock County Credit Card Policy effective immediately. Member Nichols seconded the motion and after consideration/discussion a roll call vote was had as follows: Baker, Yes; Nichols, Yes; Wertz, Yes. Motion carried.

Member Baker moved to adopt the Hitchcock County Farmers Coop Charge Card Policy effective immediately. Member Wertz seconded the motion and after consideration/discussion a roll call vote was had as follows: Wertz, Yes; Nichols, Yes; Baker, Yes. Motion carried.

The Board and Attorney Garner researched the past vacations of Roads 351, 367 and 369 and documented actions taken to provide to highway superintendent for completion of Road Vacation Study.

Member Wertz moved to direct Highway Superintendent Lance Harter to complete the Nebraska Department of Roads (NDOR) Road Vacation Study in Hitchcock County. Member Baker seconded the motion and after consideration/discussion a roll call vote was had as follows: Baker, Nichols, and Wertz. Motion carried.

Member Wertz moved to adjourn at 12:00 Noon and to meet for the next regular meeting on Monday, November 17th, 2025. Member Nichols seconded the motion and the roll was called as follows: Nichols, Yes; Baker, Yes; Wertz, Yes. Motion carried.

ATTEST:

Paul Nichols, Chair
Hitchcock County Board of Commissioners

Margaret M. Pollmann, County Clerk